

August 6, 2018

The New Oxford Borough Council met at 7 PM on Monday, August 6, 2018, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Griffie, John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent was Mayor Portia Bosch.

Audience acknowledgment / opportunity for public comment:

1. Dustin Poist, United Hook & Ladder Co. 33 – gave the July 2018 fire company report.

Sullivan made the motion to approve the minutes from the July 2, 2018 council meeting as present. Lansing seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Zero had nothing to report for Buildings & Grounds.

Robinson had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report:

1. Chief Staab, Eastern Adams Regional Police Department. Chief Staab informed the council of the incidents that occurred in the Borough during July 2018.
2. Curfew Ordinance update. Zero made the motion directing Solicitor Eastman to prepare a Curfew Ordinance as per discussed changes for council's review at the September 4, 2018 council meeting. Griffie seconded. Motion carried.

Streets & Sidewalks Report by Lansing:

1. Bud Avenue – Griffie made the motion to authorize and to accept the proposed entry into a Stormwater Maintenance Agreement by and among the lot owners of Bud Avenue Subdivision to ensure the proper operation, management, maintenance, replacement and repair of the stormwater maintenance facilities by the lot owners and the utilization of the stormwater management facilities for the benefit of the Bud Avenue Subdivision. Lansing seconded. Motion carried.
2. The repairs to the West High Street railroad bridge will be completed by CSX by the end of the week.
3. The broken stormwater grate on East High Street will be changed out with an existing grate the borough already has.

Community Revitalization Committee Report (CRC) by Griffie:

1. Griffie stated that he will be meeting with the shop teacher at the school regarding the needed repairs to the doors on the Old Fire House on West High Street. Griffie will be asking the Lion's Club for a donation for materials for these repairs.
2. Lincoln Way West Train Station Property – creating a committee. Bob Berwager from the NOAHS was present. Mr. Berwager thanked the Council for all the hard work that went into purchasing the Lincoln Way West Train Station Property. Discussed was forming a Lincoln Way West Train Station Committee and different activities that could be held at the property. Solicitor Eastman reminded Council to keep in mind that there are deed restrictions attached to the property through the Adams County Green Space Grant that was granted to the Borough to help purchase the land. Zero asked Mr. Berwager if the train station committee could also look after the Old Fire Hall on West High Street. Mr. Berwager said that he will ask NOAHS about that.
3. Griffie will get cost estimates on replacement windows for the borough building and having the rails removed on the Lincoln Way West Train Station Property.

No Health & Safety Report due to Mayor Bosch's absence.

No Mayor's Report due to Mayor Bosch's absence.

Wilson Moore, 213 Carlisle Street – water issue:

As per discussed during the June 4, 2018 and July 2, 2018 council meetings, Mr. Moore was informed that the water issue on this property is a private matter. Mr. Moore thanked the council for their time and informed them that he will be seeking legal counsel.

Request from Conewago Valley School District to use the borough gym as an evacuation point for the students and staff in the event of an emergency that would require a quick evacuation from the New Oxford Elementary School – tabled.

Chuck Messersmith, 330 Lincoln Way West – driveway request. No additional information has been received. This item will be removed from the agenda until more information is submitted.

Sullivan made the motion to adopt Resolution #09-2018 authorizing sale of Borough of New Oxford Centennial items of an estimated fair market value of less than \$1,000.00 pursuant to Section 1201.2(b) of the Borough Code. Lansing seconded. Motion carried.

David Campbell, Cub Scout Pack 125 – requesting permission to erect (2) non-load bearing walls in the activity area in the basement of the Borough Building – table due to Mr. Campbell's absence.

David Forsythe, Hanover Building Systems – requesting a waiver of Land Development for Aero Energy's proposed 24' x 72' addition. Zero made the motion granting the request for a waiver of Land Development for Aero Energy's 24' x 72' addition condition upon that all needed permits are obtained. Lansing seconded. Motion carried.

Zero made the motion granting the request from the New Oxford Area Chamber of Commerce declaring Saturday, October 27, 2018 Chamber of Commerce Day for the 11th Annual Harvest Day and Parade as per their letter dated July 17, 2018. Lansing seconded. Motion carried.

Zero made the motion granting the request from the New Oxford Area Historical Society to have food truck vendors along Lincoln Way East to Peters Street from 7 AM until 12 noon during the WWII re-enactment event and granting the exemption from obtaining Transient Retail Licenses as per their request letter dated July 19, 2018. Lansing seconded. Motion carried.

Sullivan made the motion to regretfully accept the letter of resignation from Mayor Portia Bosch effective August 6, 2018. Zero seconded. Motion carried. Sullivan made the motion to have a press release thanking Mayor Bosch for all that she contributed to New Oxford and that letters of intent for the Mayor's position are being accepted. Lansing seconded. Motion carried. Solicitor Eastman stated that we have 30 days to appoint a new Mayor with a term that would expire the first Monday of January 2020.

President's Report by President Robinson:

1. Advanced Disposal did not pick up all the garbage in town today because their truck broke down. Collection is to be completed tomorrow.
2. 324 Hollywood Avenue. The grass at this vacant property was half mowed. The Code Enforcement Officer will be made aware of this and instructed to contact the property owner again.
3. Sullivan made the motion directing Secretary/Treasurer Kepner to have prepared for the September 4, 2018 Council Meeting a Resolution regarding the collection of Earned Income Tax. Lansing seconded. Motion carried.

Zero made the motion for adjournment at 8:20 PM. Griffie seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer