

August 7, 2017

The New Oxford Borough Council met at 7:13 PM on Monday, August 7, 2017, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present was Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent were Stanley Wannop and Mayor Portia Bosch.

Solicitor Eastman stated an executive session of the Borough Council of the Borough of New Oxford was conducted immediately prior to the commencement of this evening's meeting beginning at 6:30 PM consistent with section 708(a)(3) of the Sunshine Act in order to receive and consider information in connection with the proposed purchase of real property from CSX Transportation, Inc., relative to a requested and proposed extension of contingency period provided for in the parties' Purchase Sale Agreement.

Audience acknowledgment / opportunity for public comment:

1. Chief Staab, Eastern Adams Regional Police Department. The Chief informed the council of the incidents that occurred in the borough during July 2017.
2. Dustin Poist, UH&L Co. #33. Mr. Poist read the July 2017 reports.

Sullivan made the motion to approve the minutes from July 3, 2017 council meeting as presented. Lansing seconded. Motion carried.

Zero made the motion to accept the Code Enforcement Officer's Report as presented. Sullivan seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Zero seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Building & Grounds Report by Zero:

1. Zero made the motion to accept the bid from T. E. Dobbins LLC. At \$2,900.00 to restore and refinish the four doors on the front of the old firehouse on West High Street. Lansing seconded. Motion carried.
2. Zero made the motion to approve the request from New Hope Ministries for electrical additions at their costs. Lansing seconded. Motion carried.

Parks & Recreation Report by Robinson:

1. Funds for two memorial trees, from two different families, have been donated to the borough. The trees will be planted on center square in the fall.

Eastern Adams Regional Police Department Commission Report:

1. Zero again mentioned the subject of EARP invoicing other municipalities they assist that do not have their own police department and rely entirely on State Police.

Streets & Sidewalks Report:

1. Lansing reviewed with the council different options with regards on cutting back on curb painting. After a lengthy discussion, the council decided to continue to paint curbs and driveways the same way we have been painting them for years.

2. The contract is in place and an onsite construction meeting has been schedule with E. K. Services Inc. for the 2017 roadway project.

3. Zero made the motion to award the bid for Bud Avenue, Phase 2, Roadway Project to C. E. Williams Sons, Inc. as the apparent low bidder for the base bid and alternate at an amount of \$50,845.00. Lansing seconded. Motion carried.

4. As directed by Council, Rettew again provided estimates for storm water drainage repairs on Lincoln Way East at Aero Energy. The bids are very high. Council decided to table.

Community Revitalization Committee Report (CRC):

1. Sullivan made the motion to accept the proposed modification of the contingency period for the purpose of extending the Contingency Date from 120 days to 240 days from the Execution Date, as provided for in the Purchase Sale Agreement dated February 6, 2017 and accepted on April 7, 2017 between the Borough of New Oxford and CSX Transportation, Inc., and to authorize Dorothy M. Robinson, President of the Borough Council and Tania K. Kepner, Borough Secretary/Treasurer to execute a letter issued by CSX Transportation, Inc., dated August 2, 2017 and to return the same to CSX Transportation for the purpose of agreeing to and accepting the proposed extension of the Contingency Date. Zero seconded. Motion carried.

No Health & Safety Report due to Mayor Bosch's absence.

No Mayor's Report due to Mayor Bosch's absence.

Appointment to the Property Maintenance Code Board – tabled.

Reviewed and discussed the Sign/Zoning Ordinance update information that was provided by Lansing.

Lorraine Nagy, President of New Oxford Area Chamber of Commerce. Discussed the Chamber hanging banners in town.

Zero made the motion granting the request from the New Oxford Area Chamber of Commerce declaring Saturday, October 28, 2017 Chamber of Commerce Day for the 10<sup>th</sup> Annual Harvest Day and Parade as per their letter dated July 21, 2017. Lansing seconded. Motion carried.

Sullivan made the motion to accept the service contract from Rodgers Clock Service for the center square town clock for 2018, 2019 and 2020 @\$250.00 per year. Lansing seconded. Motion carried.

President's Report by President Robinson:

1. Robinson and Lansing had a meeting with the head of transportation at the school district regarding school bus traffic in the afternoon. Several options were discussed on how to resolve some issues. Council decided it's best to wait until after school starts and address the issues if they continue to occur.

Sullivan made the motion for adjournment at 8:35 PM. Zero seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer