

February 1, 2016

The New Oxford Borough Council met at 7:02 PM on Monday, February 1, 2016, in borough council chambers located at 124 North Peters Street, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Mayor Portia Bosch, Solicitor Harold Eastman, Engineer Robert Laureillo and Secretary/Treasurer Tania Kepner. Absent was Stanley Wannop.

President Robinson stated an executive session of the Borough Council of the Borough of New Oxford was conducted immediately prior to the commencement of this evening's meeting beginning at 6 PM consistent with section 708(a)(3) and section 708(a)(4) of the Sunshine Act for the following purposes: 1) in order to discuss matters in connection with the proposed purchase of real property by the Borough; and 2) in order to consult with its engineer and its solicitor regarding information and strategy relative to matters and issues on which identifiable complaints are expected to be filed in connection with a claim for the installation of storm water management facilities by the Borough and a claim for the completion of public or common improvements for an approved subdivision within the Borough.

Audience acknowledgment / opportunity for public comment:

1. Jeff Waddell, 320 West High Street. At the last council meeting Waddell suggested two hour parking on South Peters Street in front of the UCC Church. Waddell stated if the council can have two hour parking on Lincoln Way East and West there can be two hour parking on South Peters Street to correct the problem that is there in front of the church. Zero answered that having two hour parking in front of the church is not going to fix the problem, it is just going to make it someone else's problem because the vehicles will be moved somewhere else.
2. Merle Smith, 333 Hollywood Avenue. Smith stated that parking in this town has been an issue for years with or without snow. Smith had a business in this town for 66 years and there has always been a parking problem.
3. Chief Staab, Eastern Adams Regional Police Department. Chief Staab sent letters out to the businesses in the borough and township seeking donations for a new computers system for the department because the current computer system is starting to fail because it is very old. Monies were not budgeted for a new computer system.

Sullivan made the motion to approve the minutes from January 4, 2016 organization council meeting as presented. Lansing seconded. Motion carried.

Sullivan made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Zero seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Lansing seconded. Motion carried.

Zero had nothing to report for Buildings & Grounds.

Parks & Recreation report by Robinson:

1. Security Camera system for center square. After more research was done the council decided to remove this item from the agenda because of the cost of this project.

Eastern Adams Regional Police Department Commission Report by Robinson:

1. Zero made the motion authorizing the execution of the Addendum to Statement of Mutual Intent with McSherrystown Borough and Conewago Township and New Oxford Borough by Council President Robinson and Secretary Kepner. Sullivan seconded. Motion carried.

Streets & Sidewalks Report:

1. Lansing made the motion to approve the letter to be sent to ACTPO regarding the East-West Route 30 Truck By-Pass Study. Zero seconded. Motion carried.
2. Zero made the motion authorizing Wannop, Sullivan and Lansing to work with NOMA regarding the MS4 Program. Lansing seconded. Motion carried.
3. Zero made the motion authorizing sending a letter to the Adams County Commissioners and Adams County Planning Office showing support of imposing a \$5 fee for local use on non-exempt vehicles registered to an address located in the county according to Act 89 of 2013 that amended the Vehicle Code, Title 75 of the Pennsylvania Consolidated Statutes by adding Section 1935. Lansing seconded. Motion carried.
4. A complaint was submitted to the borough office regarding North Berlin Avenue not being a Snow Emergency Street. Secretary Kepner was directed to contact the school district to see if the school bus drivers have any complaints about North Berlin Avenue not being a Snow Emergency Street. This will be on the March 7, 2016 council meeting agenda to discuss.

Community Revitalization Committee Report:

1. Purchase Agreement with CSX regarding Lincoln Way West Train Station Property was discussed during this evening's executive session.

Mayor Bosch had nothing to report for Health & Safety.

Mayor Bosch had nothing to report for the Mayor's Report.

Zero made the motion to enact Ordinance #457 regarding 2 hour parking on Lincoln Way East and Lincoln Way West. Sullivan seconded. Robinson voted no. Motion carried.

Zero made the motion authorizing Solicitor Eastman to make modifications to the parking regulation ordinance as discussed during this evening's meeting. Lansing seconded. Motion carried. Zero made the motion authorizing the parking regulation ordinance to be advertised for enactment at the March 7, 2016 council meeting. Lansing seconded. Motion carried.

There will be a Workshop on February 10, 2016 at 6 PM to review the 2015 International Property Maintenance Code.

Lansing reported that we will start working on a web site for the borough the end of February.

Adams County electronic Recycling Program – tabled discussing until the March 7, 2016 council meeting when more information should be available.

Council denied the request from Emory United Methodist Church, 35 Center Square to install (2) handicap parking spaces in front of the church on center square.

Bud Avenue Irrevocable Letter of Credit. Zero made the motion to authorize the Borough Engineer to perform an inspection of the Bud Avenue Subdivision in order to ascertain and confirm the status of certain public and common improvements to be completed by the Developers and to determine and certify to the Borough what improvements remain uncompleted at this time and the estimated costs associated with the completion of such improvements. Lansing seconded. Motion carried.

Sullivan made the motion to declare Saturday, June 18, 2016 Chamber of Commerce Day for the 60<sup>th</sup> Annual Antique Market and Craft Show. To close off traffic on the first blocks of Hanover and Carlisle Streets and the first blocks of North and South Peters Street from 5 AM until 6 PM. Zero seconded. Motion carried.

Sullivan made the motion to enact Resolution #01-2016 approving Tax Collector Fees and approving appointing a Deputy Tax Collector. Lansing seconded. Motion carried.

President's Report by Robinson:

1. Robinson received a phone call from the auditors stating that the audit was complete and everything was found to be in order.

Council discussed sending the maintenance man to various LTAP Classes.

Sullivan made the motion for adjournment at 8:04 PM. Zero seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer