

February 4, 2019

The New Oxford Borough Council met at 7 PM on Monday, February 4, 2019, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Griffie, John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Audience acknowledgment / opportunity for public comment:

1. Chief Staub, Eastern Adams Regional Police Department. Chief Staab informed the council of the incidents that occurred in the borough during January 2019.
2. Dustin Poist, Assistant Fire Chief for United Hook & Ladder. Poist presented the 2018 year end reports to the council and informed the council of the merger between United Hook & Ladder and Hampton Fire Company.
3. Mayor Eisenhart presented Dillin Reck with a Certificate of Recognition with regards to his Eagle Scout Project.

Zero made the motion to approve the minutes from January 7, 2019 council meeting as presented. Lansing seconded. Motion carried.

Zero made the motion to accept the Code Enforcement Officer's Report as presented. Lansing seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Zero seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Building & Grounds Report by Zero:

1. Boiler replacement quotes:
 - a. Long's Plumbing & Heating - @\$15,478.40
 - b. Aero Energy - @\$12,785.00
 - c. JSM Mechanical LLC – option #1 @\$12,750.00 option #2 @\$15,710.00
 - d. F. W. Behler Inc - @\$12,150.00
 - e. Frantz Plumbing LLC - @\$10,750.00

Zero made the motion to accept the quote from Frantz Plumbing LLC @\$10,750.00 conditioned upon the price includes removal of the existing boiler. Griffie seconded. Motion carried.

2. Zero informed the council that the first Comcast Cable Negotiation Committee meetings is going to be held during the day and he is uncertain if he will be able to attend. Zero reminded council that there will be legal fees that the borough will incur since we are involved in the negotiation committee.

Robinson had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report:

1. Sullivan stated that the commission had their organization meeting and that he is now the Commission Chairman and Mario Iocco from Oxford Township is the Commission Vice Chairman.

Streets & Sidewalks Report by Lansing:

1. Lincoln Way West truck traffic signage – council agreed to remove this topic from the agenda.
2. Zero made the motion granting the request from GHI to prepare a letter to acknowledge New Oxford Borough's awareness of the Highway Occupancy Permit application for the proposed Temporary Construction Entrance off Berlin Road, SR1019, for the Conewago Valley School District with regards to the turf project contingent upon receiving project plans showing the Temporary Construction Entrance before sending the acknowledgement letter. Sullivan seconded. Motion carried.
3. Solicitor Eastman stated that the Deed of Dedication for Bud Avenue has been filed at the Recorder of Deeds Office at the Adams County Courthouse. Bud Avenue is now a borough street.

Community Revitalization Committee Report (CRC) by Griffie:

1. The new doors are now on the old fire hall that is located on West High Street. Griffie will be sending a letter of appreciation to the school for constructing and installing the new doors.

Mayor Eisenhart had nothing to report for Health & Safety.

Mayor Eisenhart had nothing to report for the Mayor's Report.

Appointment to the Property Maintenance Board – tabled until the March 4, 2019 council meeting.

Appointment to the Zoning Hearing Board – tabled until the March 4, 2019 council meeting.

Lansing made the motion to appoint John Deatruck to the New Oxford Municipal Authority Board to replace Stanley Wannop with a term to expire January 2, 2023. Griffie seconded. Motion carried.

Zero made the motion to authorize the Borough of New Oxford to enter into an Agreement to Participate in the Planning Process of the Adams County Multi-Hazard Mitigation Plan Update 2020 and to authorize Dorothy M. Robinson, Council President, to execute the Agreement, and to authorize Tania K. Kepner, Secretary/Treasurer, to submit the fully-executed Agreement to the Adams County Department of Emergency Services. Griffie seconded. Motion carried.

Zero made the motion to ratify Dorothy M. Robinson, Council President, execution of the Salzmans Hughes, P.C. Attorneys at Law Fee Schedule and Engagement and Representation Agreement for Zoning Hearing Board Solicitor and Property Maintenance Code Board of Appeals Solicitor. Lansing seconded. Motion carried.

President's Report by Robinson:

1. Zero made the motion to grant the road closure request from United Hook & Ladder for the 2019 Firemen's Fair, July 10 – 13, 2019 from 5 PM until 11 PM. Sullivan seconded. Motion carried.

Zero made the motion for adjournment at 7:54 PM. Sullivan seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer