

February 6, 2017

The New Oxford Borough Council met at 7 PM on Monday, February 6, 2017, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Solicitor Harold Eastman, Engineer Robert Lauriello and Secretary/Treasurer Tania Kepner. Absent were Stanley Wannop and Mayor Portia Bosch.

Solicitor Eastman stated that immediately following the adjournment of this evening's meeting an executive session of the Borough Council will be conducted to consult with its engineer and solicitor regarding information with regards to storm water improvement project for Bud Avenue.

Audience acknowledgment / opportunity for public comment:

1. Dustin Poist, United Hook & Ladder Co. #33 – Poist informed the council that a total of 601 calls were ran in 2016 which 41 of these calls were in the borough. The fire department is looking for people to join in all different capacities.

Sullivan made the motion to approve the Tuesday, January 3, 2017 organization council meeting minutes as presented. Lansing seconded. Zero abstained from voting because he was not at the January 3, 2017 meeting. Motion carried.

Code Enforcement Officer's Report:

1. Council discussed the 112 Lincoln Way East, Lau property that had burned. Council is requesting more information from PA Municipal Code Alliance regarding where they are in the process with regards to the situation with this property.

2. Sullivan made the motion to accept the Code Enforcement Officer's Report. Zero seconded Motion carried.

3. Council discussed the recent changes with code enforcement officers, lack of providing information and over- all not satisfied with the service PMCA is providing the borough. Council is requesting a representative from PMCA to attend the March council meeting but all agreed to give PMCA more time to improve their services.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Zero seconded. Motion carried.

2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Building & Grounds Report by Zero:

Letter of intent from Back To Basic Learning Center LLC to lease space in the borough building. Lansing made the motion to proceed with leasing to Back To Basic Learning Center LLC if needed permits and licenses are obtained. Zero seconded. Motion carried.

Parks & Recreation Report by Robinson:

Sullivan made the motion to accept Heritage Lawn & Landscape Care proposal for 2017 services as follows: Spring and summer tree spray @\$205 each and Lawn Spring broadleaf weed spray @\$157. Lansing seconded. Motion carried.

Eastern Adams Regional Police Department Commission Report by Robinson:

Council discussed EARP invoicing the municipalities they assist that do not have their own police department and reply entirely on State Police.

Streets & Sidewalks Report:

1. Engineer Lauriello informed the Council that Penn DOT did approve the detour plan with regards to the CSX rail road crossing repair on Lincoln Way West. The Highway Occupancy Permit for the Borough to replace the storm water inlets on Lincoln Way West in the same area as the rail road crossing has been submitted to Penn DOT for their approval. Engineer Lauriello is going to reach out to T. J. Smith Trucking & Excavating to see if they can be on stand-by if there would be any issues when the new inlets are installed.

2. Zero made the motion directing Rettew to re-bid the 2016 street projects. Lansing seconded. Motion carried.

Community Revitalization Committee Report (CRC):

Zero made a motion to adopt Resolution #02-2017 for the purposes of authorizing the Borough of New Oxford to enter into a Purchase Sale Agreement with CSX Transportation, Inc. for the purchase by the Borough of certain real property containing .74 acres, more or less, and improved with the former Western Maryland Railroad New Oxford Passenger Station building located on Lincoln Way west in the Borough of New Oxford for the purchase price of \$40,000.00 and to authorize the issuance of the required deposit to CSX in the amount of \$8,000.00 and to authorize Dorothy M. Robinson, President of the Borough Council, and Tania K. Kepner, Secretary/Treasurer, to execute, deliver and to accept delivery of any and all settlement documents in order to complete the purchase of the real property from CSX Transportation, Inc. Sullivan seconded. Motion carried.

No Health & Safety Report given due to Mayor Bosch's absence.

No Mayor's Report given due to Mayor Bosch's absence.

Bud Avenue:

Lansing made the motion to award the construction contract for the Bud Avenue Storm Water Improvement Project to Doug Lamb Construction, Inc., the lowest responsible bid at the amount of \$38,146.00, conditioned upon the Borough of New Oxford securing the remaining temporary construction and permanent drainage and access easements to enable the work to be performed. Zero seconded. Motion carried.

Tabled the appointments to the Property Maintenance Code Board.

Lorraine Nagy and David Laughman, New Oxford Area Chamber of Commerce – electric bill for circle Christmas decorations. After a discussion between the Chamber Members that were present and the Council, it was decided that if the Chamber wanted to make a donation to the Borough towards the electric bill for the Christmas lights on center square, that would be left up to the Chamber.

Sullivan made the motion declaring Saturday, June 17, 2017, Chamber of Commerce Day for the 61st Annual Antique Market and Craft Show. To close off traffic on the first blocks of Hanover and Carlisle Street and the first blocks of North and South Peters Street from 5 AM until 6 PM. Lansing seconded. Motion carried.

Sharon Moul, 330 Hollywood Avenue – black vulture infestation. Mrs. Moul presented the Council with information about black vultures and three different options on how to get rid of the vultures. The Council will review the information Mrs. Moul provided.

Non-uniformed Pension Plan - Lansing made the motion to authorize the preparation of a resolution for the purpose of the amendment and restatement of the Borough of New Oxford Non-uniformed Employees' Defined Contribution Pension Plan and Trust with the plan amendments and restatement to be effective January 1, 2017. Zero seconded. Motion carried.

Telecommunications devices - The Council decided to try using a cell phone at the March Council Meeting to see if Vice President Wannop could participate during the meetings via cell phone.

President Robinson had nothing to report for the President's Report.

Sullivan made the motion for adjournment at 8:53 PM. Lansing seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer