

Tuesday, January 2, 2018  
Organization Meeting

The New Oxford Borough Council met at 7 PM on Tuesday, January 2, 2018, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised Organization Meeting.

The meeting was called to order and pledge of allegiance led by Mayor Bosch.

Solicitor Eastman stated an executive session of the Borough Council of the Borough of New Oxford was conducted immediately prior to the commencement of this evening's meeting beginning at 6:30 PM consistent with section 708(a)(1) of the Sunshine Act in order to discuss matters involving the assignment of duties relative to the appointment of Rettew Associates, Inc. as the Borough Engineers.

Mayor Bosch swore in new elected Council Member Patrick Sullivan.

Mayor Bosch asked for nominations for President of Council. Sullivan made the motion nominating Dorothy Robinson for President of Council. Zero seconded. Motion carried.

Mayor Bosch asked for nominations for Vice President of Council. Zero made the motion nominating Patrick Sullivan for Vice President of Council. Robinson seconded. Motion carried.

Appointment of Committees:

Building and Grounds – James Zero

Parks and Recreation – Dorothy Robinson

Streets and Sidewalks – John Lansing

Health and Safety – Mayor Bosch

Personnel – Dorothy Robinson and John Lansing

Finance Committee – Patrick Sullivan

Community Revitalization Committee (CRC) – John Griffie

Planning – entire Council

Ordinance/Resolution Committee – entire Council

Lansing made the motion to appoint the following positions for year 2018:

Borough Solicitor – Harold Eastman from Puhl, Eastman and Thrasher

Zoning Solicitor – John S. Phillips

Borough Engineer – Rettew Associates Inc.

Auditors – Smith Elliott Kearns & Company

Secretary/Treasurer – Tania Kepner

Chairman of the Vacancy Board – Julie Stoltzfoos

Code/Zoning/Inspection Enforcement Officer – PA Municipal Code Alliance Inc.

Sullivan seconded. Motion carried.

Lansing made the motion to appointment Dorothy Robinson and Patrick Sullivan as Commissioner Members of the Eastern Adams Regional Police Commission. Zero seconded. Motion carried.

Audience acknowledgment / opportunity for public comment:

1. Chief Staab, Eastern Adams Regional Police Department. Chief Staab informed the council of the incidents that occurred in the borough during December 2017.

Sullivan made the motion to approve the minutes from the December 4, 2017 council meeting as presented. Lansing seconded. Motion carried.

Zero made the motion to accept the Code Enforcement Officer's Report as presented. Sullivan seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.

2. Sullivan made the motion to accept the financial reports as presented. Lansing seconded. Motion carried.

Zero had nothing to report for Buildings & Ground.

Robinson had nothing to report for Parks & Recreation.

Sullivan had nothing to report for Eastern Adams Regional Police Department Commission Report.

Lansing had nothing to report for Streets & Sidewalks.

Community Revitalization Committee Report (CRC):

1. Lincoln Way West Train Station Property. Solicitor Eastman stated that the grant application for funds to purchase the train station property has been submitted and that we are waiting to hear back from CSX regarding moving forward with the purchase agreement.

Mayor Bosch had nothing to report for Health & Safety.

Mayor Bosch had nothing to report for the Mayor's Report.

Appointment to the Property Maintenance Code Board – tabled.

Appointment to the Zoning Hearing Board – tabled.

Sign/Zoning Ordinance update – tabled.

Hope Egan, Troop Leader for Daisy Troop 80210 – Kindness Project. Zero made the motion to accept the birdbath style to hold the rocks for the Kindness Project conditioned upon the Daisy Troop maintain the area and the birdbath has drainage. Lansing seconded. Motion carried.

PCA Land Development Plan. Zero made the motion to grant a waiver request for Section 303 – requirement for the submission of a preliminary plan and a waiver request for Section 306.B.11 – requirement for a DEP Planning Module or Exception. Lansing seconded. Motion carried. Zero made the motion to table the land development plan. Lansing seconded. Motion carried.

Lansing made the motion to approve and advertise meeting dates for 2018. Zero seconded. Motion carried.

Sullivan made the motion to appoint John Griffie as the Representative and James Zero as the Alternate Representative to the York Adams Tax Bureau Board. Lansing seconded. Motion carried.

Zero made the motion to re-appoint Stanley Wannop to the NOMA Board for an additional 5 year term. Sullivan seconded. Motion carried.

Zero made the motion declaring Saturday, June 16, 2018 as Chamber of Commerce Day for the 62<sup>nd</sup> Annual Antique Market and Craft Show, closing off traffic on the first blocks of Hanover and Carlisle Street and the first blocks of North and South Peters Street from 5 AM until 6 PM. Lansing seconded. Motion carried.

Setting speed limit on North Peters Street. Council directed for 25 MPH street signs be posted on North Peters Street and on South Orange Street.

Update Curfew Ordinance – tabled.

Council will be holding a Workshop Meeting on Wednesday, January 17, 2018 at 6:30 PM for project planning.

Sullivan made the motion for adjournment for 7:57 PM. Zero seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer