

January 4, 2016  
Organization Meeting

The New Oxford Borough Council met at 7 PM on Monday, January 4, 2016, in borough council chambers located at 124 North Peters Street, for their regularly scheduled and advertised organization meeting.

The meeting was called to order and pledge of allegiance led by Mayor Bosch.

Mayor Bosch sworn in newly elected council members John Lansing, Dorothy Robinson and James Zero.

Lansing made the motion nominating Dorothy Robinson as President of council. Sullivan seconded. Motion carried.

Zero made the motion nominating Stanley Wannop as Vice President of council. Lansing seconded. Motion carried.

President Robinson made the following committee appointments:

Building & Grounds – Zero  
Parks & Recreation – Robinson  
Planning – the entire council  
Streets & Sidewalks – Wannop  
Health & Safety – Mayor Bosch  
Finance – Sullivan  
Ordinance/Resolution – the entire council  
Community Revitalization (CRC) – Wannop  
Personnel – Robinson chair and Lansing co-chair

Zero made the motion appointing the following positions for 2016:

Borough Solicitor – Harold Eastman from Puhl, Eastman & Thrasher  
Zoning Solicitor – Clayton Wilcox  
Borough Engineer – Robert Lauriello from Rettew  
Auditors – Smith Elliott Kearns & Co  
Secretary/Treasurer – Tania Kepner  
Chairman of the Vacancy Board – Julie Stoltzfoos  
Code/Zoning/Inspection Enforcement Officer – PA Municipal Code Alliance Inc.  
Lansing seconded. Motion carried.

Zero made the motion appointing Robinson and Sullivan as Eastern Adams Regional Police Commission Members. Lansing seconded. Motion carried.

Audience acknowledgment / opportunity for public comment:

1. Mike Gable, 201 South Water Street – Mr. Gable has been a resident of New Oxford Borough for over 30 years and is displeased on the possibility of the ordinance that may be put into place regarding the banning of larger vehicles parked along the streets.
2. Bob Berwager, President of the St. Paul's UCC Church, 20 South Peters Street – Mr. Berwager and the church members support the passing of the ordinance regarding the banning of larger vehicles parked along the streets.
3. Jeff Waddell, 320 West High Street – Mr. Waddell had several questions regarding how the ordinance banning larger vehicles parking along the street was going to work. Who was going to enforce this ordinance? How is the orange car being parked on center square going to work? Why and how were certain streets chosen to allow larger vehicles to park? Mr. Waddell does not support the passing of the ordinance because people just need to use common sense.

4. President Robinson stated that a letter of complaint/concern was received at the Borough Office from Donna Stoner, 6 Carlisle Street.

5. Jim Lafferty, a member of St. Paul's UUC Church, 20 South Peters Street – Mr. Lafferty informed the council that snow removal cannot be done properly when these larger vehicles are parked along the street and not removed.

Zero made the motion to approve the minutes from December 7, 2015 council meeting as presented. Sullivan seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's report by Sullivan:

1. Sullivan made the motion to pay the bills as per the vendor balance detail report. Zero seconded. Motion carried.

2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Zero had nothing to report for Building & Grounds.

Parks & Recreation report by Robinson:

1. Sullivan made the motion to accept Heritage Lawn & Landscape Care proposal for 2016 services as follows:

Spring and Summer tree spray @\$200.00 each

Lawn Spring broadleaf weed spray @\$155.00

Lansing seconded. Motion carried.

Eastern Adams Regional Police Department Commission Report by Robinson:

1. Security Camera System for center square. Council directed Secretary Kepner to get information from Channel Locksmith for a security camera system to be discussed at the February 1<sup>st</sup> council meeting.

2. Zero stated that the borough recently met with McSherrystown Borough and Conewago Township to discuss the possibility of forming a regional police department. Part of the meeting was to discuss a report that will now become public record. The report was done by Carl Segatti for the three municipalities to discuss what it would entail to put together a regional police department. The borough is going to pursue the possibility with forming a regional department with them.

a. Zero made the motion to accept the Feasibility Study by Carl Segatti. Lansing seconded. Motion carried.

b. Zero made the motion authorizing the execution of the Statement of Mutual Intent with McSherrystown Borough, Conewago Township and New Oxford Borough by Council President Robinson and Secretary Kepner. Lansing seconded. Motion carried.

3. Zero made the motion authorizing the execution of the Addendum to Agreement for Joint Police Services for another year between Oxford Township and New Oxford Borough by Council President Robinson and Secretary Kepner.

Streets & Sidewalks Report:

1. Letter to ACTPO regarding East-West route 30 Truck By-Pass Study. Sullivan had some suggestions for changes to the letter before it is sent. Tabled until the February 1<sup>st</sup> council meeting.

2. There will be a meeting at NOMA on January 13<sup>th</sup> at 7 PM regarding MS4.

3. Lincoln Way West rail road crossing repair. CSX is ready to start the repairs as soon as the asphalt plants reopen. CSX is still working on getting the needed road closure permits from Penn DOT.

Community Revitalization Committee Report (CRC):

1. We continue to wait to hear back from CSX regarding the Purchase Agreement for the Train Station Property on Lincoln Way West.

Mayor Bosch had nothing to report for Health & Safety.

Mayor Bosch had nothing to report for the Mayor's Report.

Zero made the motion to postpone the enactment of Ordinance #456 regarding parking regulations. Lansing seconded. Motion carried.

Zero made the motion directing Solicitor Eastman to prepare an Ordinance regarding two hour parking one block off center square on Lincoln Way East and Lincoln Way West and authorized advertisement for enactment at the February 1, 2016 council meeting. Sullivan seconded. Motion carried.

Property Maintenance Ordinance. Will have a workshop meeting to review the 2015 International Property Maintenance Code.

New Oxford Borough web site – Lansing. We are waiting until the borough audit is complete before we start working on the web site with the County.

Zero made the motion authorizing entry into a four year term Radio Equipment Subscriber Agreement with the County of Adams. Lansing seconded. Motion carried.

Sullivan made the motion to approve and advertise meeting dates for 2016. Lansing seconded. Motion carried.

Zero made the motion to appoint Lansing as the Representative to the York Tax Bureau Board. Sullivan seconded. Motion carried. Sullivan made the motion to appoint Zero as the Alternate Representative to the York Tax Bureau Board. Lansing seconded. Motion carried.

Sullivan made the motion to not pay the Adams County Economic Development Corp. 2016 Investor Membership Fee. Zero seconded. Motion carried.

Council requested that the topic of the Adams County Electronic Recycling Program be added to the February 1<sup>st</sup> council meeting agenda for further discussion.

President's Report by Robinson:

1. Robinson gave permission for blue ribbons to be placed on center square for the month of January for BLUE Ribbon Month to support law enforcement.

Zero made the motion for adjournment at 8:10 PM. Lansing seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer