

January 7, 2019

The New Oxford Borough Council met at 7 PM on Monday, January 7, 2019, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised organization council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Griffie, John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Sullivan made the motion to appoint the following positions for the year 2019:

Borough Solicitor – Harold Eastman from Puhl, Eastman & Thrasher

Zoning Solicitor – Todd King from Salzmann & Hughes

Property Maintenance Code Board of Appeals Solicitor – Todd King from Salzmann & Hughes

Borough Engineer – Jeremy Smith from Rettew

Auditors – SEK & Company

Secretary/Treasurer – Tania Kepner

Chairman of Vacancy Board – Julie Stoltzfoos

Code/Zoning/Inspection Enforcement Officer – PA Municipal Code Alliance Inc.

Lansing seconded. Motion carried.

Griffie made the motion to appoint Dorothy Robinson and Patrick Sullivan as Commission Members to the Eastern Adams Regional Police Department Commission Board.

Audience acknowledgment / opportunity for public comment:

1. Lanny Mummert, 112 Berlin Road, Zoning Hearing Board Member:

a. Mr. Mummert questioned if the Zoning Hearing Board Members could have a meeting to review the Zoning Ordinance and recommend changes to the borough council? Solicitor Eastman stated that the Zoning Hearing Board is a quasi-judicial body that is appointed by the borough council. The ZHB sole purpose is to hear and decide appeals in connection with the zoning ordinance. It is encouraged that the ZHB submit reports to the council if changes are recommended.

b. Mr. Mummert asked why the taxes were raised for 2019? Zero answered because of the police department. Lansing answered because there are needed repairs to the borough building.

Zero made the motion to approve the minutes from December 3, 2019 council meeting as presented. Lansing seconded. Motion carried.

Code Enforcement Officer's Report:

1. Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

2. Zero made the motion directing Solicitor Eastman to prepare an ordinance for review regarding the discharge of yard waste onto streets and sidewalks. Lansing seconded. Motion carried.

3. Zero made the motion directing Solicitor Eastman to prepare an ordinance for review regarding eliminating the use of ATV's, dirt bikes, snowmobiles and scooters in the borough. Lansing seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Zero seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Lansing seconded. Motion carried.

Building & Grounds Report by Zero:

1. Council discussed doing something in memory of Stanly Wannop possibly at the train station property on Lincoln Way West.

Parks & Recreation Report by Robinson:

1. Zero made the motion to accept Heritage Lawn & Landscape 2019 Lawn & Tree Services Proposal as follows: Spring Broadleaf Weed spray @\$166.00 and Spring and Summer Tree spray @\$215.00 each. Griffie seconded. Motion carried.

Eastern Adams Regional Police Department Commission Report:

Sullivan stated that Chief Staab continues to promote the police department and the officers.

Streets & Sidewalks Report by Lansing:

1. Truck traffic signage. Lansing stated that he emailed Pat Wright, who teaches LTAP classes, for guidance before sending a letter to Penn DOT asking them to consider installing signage on Lincoln Way West at Commerce Street and on Lincoln Way West at South Water Street, both sides, regarding trucks entering the roadway.

Community Revitalization Committee Report (CRC) by Griffie:

1. A Lincoln Way West Train Station Committee has been created. Members are: John Griffie, Bob Berwager, Fred Gable and Mike Gable.
2. The doors for the old fire hall on West High Street will be installed this week.

Mayor Eisenhart had nothing to report for Health & Safety.

Mayor's Report by Mayor Eisenhart:

1. Mayor Eisenhart will be presenting at the February council meeting a Certificate of Recognition to Dillin Rank for attaining the rank of Eagle Scout.

There is currently one open seat on the Property Maintenance Code Board and two open seats on the Zoning Hearing Board.

Zero made the motion authorizing the advertisement of Ordinance #465 regarding council member meeting pay for adoption at the February 4, 2019 council meeting.

PCA Packaging request for waiver from land development – Andy Feeser from Conewago Enterprises. Zero made the motion to approve the waiver from land development for PCA Packaging conditioned upon obtaining needed permits and needed permits for sewage removal. Lansing seconded. Motion carried.

Zero made the motion to appoint Donald Kline to the New Oxford Municipal Authority Board for a five year term to expire December 31, 2023. Griffie seconded. Motion carried.

Zero made the motion to appoint and to ratify the appointment of David Moul to the New Oxford Municipal Authority Board to replace Guillermo Bosch with a term to expire December 31, 2021. Lansing seconded. Motion carried.

Sullivan made the motion declaring Saturday, June 15, 2019 as Chamber of Commerce Day for the 63rd Annual Antique Market and Craft Show, closing off traffic on the first blocks of Hanover and Carlisle Streets and the first blocks of North and South Peters Street from 5 AM until 6 PM. Zero seconded. Motion carried.

Zero made the motion to approve and advertise borough council meeting dates for 2019. Lansing seconded. Motion carried.

Zero made the motion appointing John Griffie as the borough representative and John Lansing as the borough alternate representative to the York Adams Tax Bureau. Sullivan seconded. Motion carried.

Sullivan made the motion to appoint James Zero as the borough representative to the Adams County Council of Governments Comcast Cable Franchise Agreement Negotiation Committee. Griffie seconded. Motion carried.

President Robinson had nothing to report for the President's Report.

Sullivan made the motion for adjournment at 8:17 PM. Zero seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer