

July 2, 2018

The New Oxford Borough Council met at 7 PM on Monday, July 2, 2018, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Mayor Portia Bosch, Engineer Robert Lauriello and Secretary/Treasurer Tania Kepner. Absent were John Griffie and Solicitor Harold Eastman.

Audience acknowledgment / opportunity for public comment:

1. Chuck Messersmith, 330 Lincoln Way West – driveway request. Engineer Lauriello stated the storm water management needs to be address prior to driveway approval is granted. Engineers Lauriello and Smith will work with Mr. Messersmith regarding the storm water management.

Zero made the motion to approve the minutes from the June 4, 2018 council meeting as presented. Lansing seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.

2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Zero had nothing to report for Buildings & Grounds.

Robinson had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report:

1. Chief Staab, Eastern Adams Regional Police Department. Chief Staab informed the council of the incidents that occurred in the Borough during June 2018.

2. Curfew Ordinance – tabled due to Solicitor Eastman's absence.

Streets & Sidewalks Report by Lansing:

1. Street sweeping is complete.

2. Bud Avenue – the borough has not heard back from the home owners on Bud Avenue regarding the two letters that were sent with regards to a homeowners' association for ownership, maintenance, repair and replacement of the stormwater management facilities with service to the Bud Avenue subdivision.

Community Revitalization Committee Report (CRC) – no report given due to Griffie's absence.

Mayor Bosch had nothing to report for Health & Safety.

Mayor's Report by Mayor Bosch:

1. Mayor Bosch informed the council that this will be her last council meeting. Mayor Bosch will tender her resignation effective August 6, 2018.

Wilson Moore, 213 Carlisle Street – water issues:

1. Mr. Moore was not present. Engineer Lauriello stated that this is a private matter. The prior owner of 213 Carlisle Street started the Stormwater Management process but did not follow through. A Stormwater Management application was submitted by the former owner and reviewed by Rettew. Rettew submitted comments after reviewing the Stormwater Management application and revised information that was submitted and supplied comments. Two comment letters were received from Rettew, one dated November 4, 2016 and the other one dated November 16, 2016 as follows:

November 4, 2016 comment letter:

1. The ownership and maintenance agreement for the stormwater management facilities will need to be executed prior to approval.
2. The impervious areas entered on Workshop A needs to be corrected. The first line represents the amount of existing impervious area in square feet within the project limits. The second line represents the amount of proposed impervious area in square feet within the project limits (4268 SF). The third line is the total amount of impervious in square feet.
3. Based on the dimensions in Table #3 of Worksheet B, the volume of the proposed infiltration bed appears to be less than the necessary volume calculated in Step 3 of 994.44CF. It is unclear how the BMP volume of 1005.3 CF was calculated. One long bed or several smaller beds may need to be considered to total at least 994 CF.
4. Some additional information will be needed to show how the runoff from the paved areas will be directed into the bed.
5. There are several existing drainage pipes running underground in the area of the project so care will need to be taken when installing any subsurface stormwater facilities.
6. A typical detail will need to be provided for the infiltration bed construction.

November 16, 2016 comment letter:

1. The ownership and maintenance agreement for the stormwater management facilities will need to be executed by the applicant and the Borough prior to approval. Additionally, written acknowledgment will be to be provided from the other property owners to allow Mr. Wiles to install and maintain any portion of a stormwater facility located on property not owned by him.
2. If the applicant proceeds with the work prior to obtaining the property, it will be at their risk.

None of the above was completed, no approval was granted and no permits were issued. Council tabled until the August 6, 2018 council meeting since Mr. Moore was absent.

Request from Conewago Valley School District to use the borough gym as an evacuation point for the students and staff in the event of an emergency that would require a quick evacuation from the New Oxford Elementary School – tabled because no additional information has yet to be received from the school district as requested.

New Oxford Centennial jugs – Robinson.

1. The following Centennial items were donated to the Borough: jugs, bronze coins, bronze coin key chains and bronze coin necklaces. Robinson will get the items valued so the Borough can sell these items. Solicitor Eastman will be directed to prepare a resolution to be adopted at the August 6, 2018 council meeting so these items can be sold.

President Robinson had nothing to report for the President's Report.

Zero made the motion for adjournment at 7:44 PM. Sullivan seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer