

Tuesday, July 5, 2022

The New Oxford Borough Council met at 7 PM on Tuesday, July 5, 2022, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised monthly general business meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of Council Members present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Solicitor Eastman stated an executive session of the New Oxford Borough Council was conducted immediately prior to the commencement of this evening's monthly general business meeting of the Borough Council, beginning at 6:30 pm, consistent with section 708(a)(1) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the employment and the terms and conditions of employment of current Borough employees; and (2) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Audience acknowledgement / opportunity for public comment. There were none.

Sipe made the motion to approve and accept the minutes from the June 6, 2022 council meeting as presented. Johnston seconded. Motion carried.

Code Enforcement Officer's Report. There was no report.

Finance, Budget & Treasurer's Report by Johnston & Sipe:

1. Sipe made the motion to pay the bills as per the Vendor Balance Detail Report. Johnston seconded. Motion carried.
2. Johnston made the motion to accept the financial reports as presented. Sipe seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Old fire hall renovations – tabled.
2. Second floor restroom renovations – tabled.

Robinson & Kane had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report by Robinson & Griffie:

1. Johnston has concerns regarding speeding in the borough. Robinson suggested that Johnston attend the next commission meeting and direct his questions and concerns to Chief Staab.

Streets & Sidewalks Report by Griffie:

1. Street repair costs. Engineer Smith will prepare cost estimates for street repairs as recommended by Griffie for the August 1, 2022 council meeting.

Health & Safety Report by Mayor Eisenhart:

1. Mayor Eisenhart will be meeting with the school crossing guards, Robinson and Chief Staab prior to the beginning of the 2022 – 2023 school year to review job descriptions and procedures.

Mayor Eisenhart had nothing to report for the Mayor's Report.

SockEm Web Solutions – Pete Socks. Kane made the motion authorizing SockEm Web Solutions to prepare a borough newsletter twice a year to be mailed out in October and April. Sipe seconded. Motion carried. Mr. Socks will submit a proposal for a new website for the August 1, 2022 council meeting.

Fire Box Changes approval. Sipe made the motion to approve the fire box changes as per the information received June 14, 2022 via email from Bradley Kommeth, Adams County Dept of Emergency Services. Johnston seconded. Motion carried.

Jodi Shue, Black Rose Rollers – renting the gym. Sipe made the motion to approve the renting of the gym to Black Rose Rollers on July 24, 2022 from 10 am – 12 noon as long as all the rules of renting the gym can be followed. Griffie seconded. Motion carried.

Sipe made the motion to grant the request from United Hook & Ladder for street closure on August 6, 2022 for Summer Fest from 10AM – 11 PM as per the letter of request dated June 21, 2022. Johnston seconded. Motion carried.

Leasing space in borough building. A request was received through ROCK Commercial for a small trucking company to lease space in the borough building. Council is seeking a non-for-profit to lease space in the building. Griffie made the motion to deny the request. Kane seconded. Motion carried.

Non-Uniform Pension Plan update. Johnston made the motion to adopt Resolution No. 03-2022 amending and restating the Borough of New Oxford Non-Uniformed Employee's Defined Contribution Pension Plan and Trust, effective January 1, 2022. Sipe seconded. Motion carried.

MS4 Waiver. Engineer Smith informed the council that the MS4 Waiver expires January 2023. Griffie made the motion directing Engineer Smith, Rettew, to prepare the MS4 Waiver application for council's review at the August 1, 2022 council meeting. Johnston seconded. Motion carried.

Mark spaces on center square with regards to the Transient Retail area. Council decided to not mark the spaces on center square pertaining to the usable and the non-usable spaces per Ordinance No. 472.

Removal of old tracks at train station property. Council agreed to remove from the agenda.

President Robinson had nothing to report for the President's Report.

Kane made the motion for adjournment at 7:55 PM. Sipe seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer