

March 1, 2021

The New Oxford Borough Council met at 7 PM on Monday, March 1, 2021, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of those present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Solicitor Eastman stated and executive session of the Borough Council was conducted immediately prior to the commencement of this evening's general business meeting of the Borough Council beginning at 6:30 PM consistent with section 708(a)(4) of the Sunshine Act in order to consult with the Borough's solicitor regarding information in connection with litigation filed in the United States District Court for the Middle District of Pennsylvania to Docket No. 1:19-cv-01829-CCC captioned Brian Platt, Plaintiff v. James Graham, Pennsylvania Municipal Code Alliance, Inc., New Oxford Borough, et al, Defendants.

Audience acknowledgement / opportunity for public comment:

1. Chief Staab informed the council of the incidents and occurred in the borough during February 2021.

Sipe made the motion to approve the minutes from the February 8, 2021 special council meeting. Griffie seconded. Motion carried.

Sipe made the motion to accept the Code Enforcement Officer's Report as presented. Johnston seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston:

1. Johnston made the motion to pay the bills as per the Vendor Balance Detail Report. Griffie seconded. Motion carried.

2. Johnston made the motion to accept the financial reports as presented. Sipe seconded. Motion carried.

Buildings & Grounds Report by Robinson & Johnston:

1. The outside hand rail at the Boy Scout basement entrance needs repaired. Estimated cost of \$200.00.

2. The Council discussed creating rules and regulations regarding the ballfield.

3. Borough building security cameras. Griffie made the motion to install security cameras and alarm panic system. Kane seconded. Motion carried.

4. Johnston made the motion to have the score board that is located in the borough gym repaired at a cost of not to exceed \$50.00 for the materials with the time being donated. Griffie seconded. Motion carried.

Robinson & Kane had nothing to report for Parks & Recreation.

Robinson & Griffie had nothing to report for Eastern Adams Regional Police Department Commission Report.

Streets & Sidewalks Report by Griffie:

1. Commerce Street Repairs – remove from agenda.

Mayor Eisenhart had nothing to report for Health & Safety.

Mayor Eisenhart had nothing to report for the Mayor's Report.

Sipe made the motion to adopt Resolution No. 02-2021 extending the Declaration of Disaster to June 7, 2021. Johnston seconded. Motion carried.

Alternate member to the Zoning Hearing Board – tabled.

Richard and Jean Groft, 119 North Peters Street – driveway request. Engineer Smith looked at the proposed driveway request and recommend that council approves. Johnston made the motion approving the driveway request. Kane seconded. Motion carried.

Transient Retail License Application approval. Tabled due to the applicant was not present.

Disability Insurance Review. Griffie made the motion to accept the proposal from Dearborn Life Insurance Company for Short Term and Long Term Disability Insurance for the Maintenance Man and the Secretary/Treasurer @\$236.90 per month. Sipe seconded. Motion carried.

Sipe made the motion to approve the Inspection Service Contract with Dominion Elevator and authorize Council Vice President Griffie to execute the contract. Johnston seconded. Motion carried.

Griffie made the motion to approve the ROCK Commercial Real Estate Listing Agreement Extension to February 28, 2022 and authorize Council President Robinson to execute the contract. Kane seconded. Motion carried.

President Robinson had nothing to report for the President's Report.

Sipe made the motion for adjournment at 8:07 PM. Griffie seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer