

May 1, 2017

The New Oxford Borough Council met at 7:03 PM on Monday, May 1, 2017, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson and Patrick Sullivan. Also present were Mayor Portia Bosch, Solicitor Harold Eastman, Engineer Robert Lauriello and Secretary/Treasurer Tania Kepner. Stanley Wannop was present via cell phone but was not participating in the council meeting. Absent was James Zero.

Harold Eastman stated an executive session of the Borough Council of the Borough of New Oxford was conducted immediately prior to the commencement of this evening's meeting beginning at 6:30 PM consistent with section 708(a)(2) of the Sunshine Act in order to discuss information and strategy in connection with the negotiation of a collective bargaining agreement by the Eastern Adams Regional Police Commission and the Teamsters Local 776 on behalf of the Eastern Adams Regional Police Officers' union.

Audience acknowledgment / opportunity for public comment:

1. Greg Cook, Hometown Press. Lansing made the motion to upgrade and move forward with a borough map project, in conjunction with Oxford Township, at no cost. Sullivan seconded. Motion carried.
2. Chief Staab, Eastern Adams Regional Police Department. The Chief informed the Council of the incidents that occurred in the Borough during April 2017.

Sullivan made the motion to approve the minutes from April 3, 2017 as presented. Lansing seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's report as presented. Sullivan seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Lansing seconded. Motion carried.

Building & Grounds Report:

1. The following Town Clock painting/repair bids were:

Brian Buch Painting @\$7,495.00

John Tosten Enterprises @\$12,850.00

Chad Blank Construction @\$13,650.00

Fleagle's Painting LLC @\$15,950.00

Brenneman Painting and Randy Freeman looked at the job but gave no quote. There were six other contractors contacted but they had no interest in bidding the job. Lansing made the motion to accept the quote from John Tosten Enterprises @\$12,850.00. Sullivan seconded. Motion carried.

2. Sullivan made the motion to extend the lease agreement with Peaceful Dragon for 1 year @\$445 per month. Lansing seconded. Motion carried. This is an increase of \$10 per month.

3. Behavior By Design accepted the proposal the council offered @\$450 per month to lease space in the borough building.

Robinson had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report:

1. Contract – Sullivan. Negotiations with the Teamsters Local 776 is moving forward and a contract should be executed soon.
2. Reviewed the “out of the area report” that was provided by Chief Staab.

Streets & Sidewalks Report by Wannop:

1. The following Thermoplastic crosswalk bids were received:

Alpha Space Control Co. Inc. - @\$7,370.00

DE Gemmill quoted the job several different ways with the costs ranging from \$10,890.08 to \$18,917.60. Lansing made the motion to accept the quote from Alpha Space Control Co. Inc. @\$7,370.00 total. Sullivan seconded. Motion carried.

2. Rettew will move forward with putting the 2017 street bid work out for quote.
3. Rettew will check into grant money and/or costs to upgrade the school crossing area on Lincoln Way East at Peters Streets and on Hanover Street at Center Square.
4. Lauriello will inform the borough when the work will begin on Bud Avenue.
5. Lauriello will inform the borough when he gets a start date for the Lincoln Way West railroad crossing repairs.

Community Revitalization Committee Report (CRC) by Wannop:

1. We now have a fully executed agreement with CSX with regards to the purchase of the train station property on Lincoln Way West. The next step is to move forward with a survey, subdivision plan and an environmental site assessment as per Rettew’s proposal dated October 30, 2015. Sullivan made the motion directing Rettew to move forward as per the scope of services proposal dated October 30, 2015 for the New Oxford Train Station property located on Lincoln Way West. Lansing seconded. Motion carried.

Mayor Bosch had nothing to report for Health & Safety.

Mayor’s Report by Mayor Bosch:

1. Mayor Bosch presented Secretary Kepner with a Proclamation declaring May 1, 2017 Tania Kepner day for her 20 years of service.

Bud Avenue: Per Solicitor Eastman, all easements are in place and have been recorded.

Appointment to the Property Maintenance Code Board – tabled. Solicitor Eastman stated the importance of having a Property Maintenance Code Board in place in case of an appeal. The borough adopted a Property Maintenance Ordinance but that did not include a Rental Inspection Program. Lansing made the motion directing Solicitor Eastman to prepare a Rental Required Permitting Process Ordinance for council’s review. Sullivan seconded. Motion carried.

Telecommunications Devices – tabled.

Lansing made the motion to adopt Resolution #04-2017 Amending the Borough of New Oxford's Non-uniformed Employees' Defined Contribution Pension Plan and Trust effective January 1, 2009. Sullivan seconded. Motion carried.

Sullivan made the motion to accept and authorize Dorothy M. Robinson, Council President, to execute the agreement with Smith Elliott Kearns & Company to provide third party administration and compliance services in connection with the Non-uniformed Employees' Pension Plan for the year ending December 31, 2017. Lansing seconded. Motion carried.

Lansing made the motion authorizing the request from the New Oxford Area Historical Society to hold the "Liberation of Nouveau Oxford" on Saturday, September 16, 2017, from 8 AM until approximately 12 noon as per the request letter dated April 17, 2017. In conjunction with the Liberation to hold a WWII USO Show and Dance on Friday, September 15, 2017 from 7 – 10 PM in the borough gym for the same fee as paid before @\$40. Sullivan seconded. Motion carried.

Sign regulations – Lansing. Council granted Lansing to gather more information regarding possible changes to the Sign Ordinance with regards to the Zoning Ordinance.

President's Report by Robinson:

1. Robinson will contact PCA, who are the new owners of Tim Bar, to set up an appointment regarding the continued issues with the large truck traffic to and from their business.

Sullivan made the motion for adjournment at 8:35 PM. Lansing seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer