

November 5, 2018

The New Oxford Borough Council met at 7 PM on Monday, November 5, 2018, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Griffie, John Lansing, Dorothy Robinson and Patrick Sullivan. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent was James Zero.

Audience acknowledgment / opportunity for public comment:

1. Brian Platts, 214 West Golden Lane, United Defense. Mr. Platts submitted a verbal complaint regarding the Code Enforcement Officer. Mr. Platts has a security system to keep his property safe from the people that use the New Oxford Social Club pavilion and patrons of the New Oxford Social Club. The Code Enforcement Officer informed Mr. Platts about the False Alarm Ordinance because of the complaints that were received regarding the alarm system.

Lansing made the motion to approve the minutes from the October 1, 2018 council meeting and October 9, 2018 budget workshop. Sullivan seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Griffie seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Lansing seconded. Motion carried.

Building & Grounds Report:

1. Town Clock – caulk repairs – tabled.
2. Replacement windows in Borough Building quotes – tabled.
3. The doors for the old fire hall on West High Street should be completed and installed in the next two weeks.

Parks & Recreation Report by Robinson:

1. Griffie made the motion granting permission to the New Oxford Area Chamber of Commerce to use the Circle for decorating on Sunday, November 18th starting at 12 noon and on Saturday, November 24th for the Annual Christmas Tree Lighting and festivities starting at 5 PM. Lansing seconded. Motion carried.

Eastern Adams Regional Police Department Committee Report:

1. Chief Staab, Eastern Adams Regional Police Department. Chief Staab informed the council of the incidents that occurred in the Borough during October 2018.
2. Sullivan made the motion to approve the 2019 proposed budget for Eastern Adams Regional Police Department as presented. Lansing seconded. Motion carried.

Streets & Sidewalks Report by Lansing:

1. Bud Avenue:

- a. Lansing made the motion to enact Ordinance No. 463 for the purpose of opening, ordaining and accepting the dedication of Bud Avenue as a public street of the Borough of New Oxford, conditioned upon

the subsequent delivery to the Borough of New Oxford of a Deed of Dedication to be properly executed and delivered by ACNB Bank, which Deed of Dedication will be joined in by the Adams County Tax Claim Bureau, as Trustee, for the transfer and release from its Repository for Unsold Properties of Adams County Tax Parcel No. 34007-0026B, for the purpose of dedicating said parcel of real property to the Borough as a portion of real property comprising Bud Avenue. Sullivan seconded. Motion carried.

b. Lansing made the motion to authorize the exoneration of the real estate taxes due and owing to the Borough of New Oxford for the purpose of consenting to the transfer and release from the Repository for Unsold Properties of Adams County Tax Parcel No. 34007-0026B by the Adams County Tax Claim Bureau, as Trustee, in order to dedicate to the Borough said parcel of real property as a portion of the real property comprising Bud Avenue to be opened, ordained and accepted as a public street of the Borough. Sullivan seconded. Motion carried.

c. Lansing made the motion to authorize the release of the sum of up to \$300.00, from the financial security amount retained by the Borough, to be paid to the Adams County Tax Claim Bureau for the transfer and release from the Repository of Unsold Properties of Adams County Tax Parcel No. 34007-0026B in order to dedicate to the Borough said parcel of real property as a portion of the real property comprising Bud Avenue to be opened, ordained and accepted as a public street of the Borough. Sullivan seconded. Motion carried.

d. Lansing made the motion to retain the sum of \$16,950.00 as financial security to secure the structural integrity of Bud Avenue, as well as its proper functioning, upon its dedication as a public street of the Borough of New Oxford to be held by the Borough for a term of eighteen (18) months from the date of acceptance of dedication consistent with the provisions of section 509(k) of the Pennsylvania Municipalities Planning Code. The amount of financial security is based upon the estimate of Rettew Associates, Inc., Borough Engineers, dated November 5, 2018. Sullivan seconded. Motion carried.

Community Revitalization Committee Report (CRC) by Griffie:

1. Working on putting together a committee for the Lincoln Way West Train Station property.

Health & Safety report by Mayor Eisenhart:

1. Discussed on going issues with Advanced Disposal regarding garbage collection.

Mayor's Report by Mayor Eisenhart:

1. Mayor Eisenhart stated that he was disappointed in the amount of homes that participated in Trick-or-Treating this year.
2. Sullivan made the motion to pay \$60 dues to Association of Mayors of the Boroughs of PA for 2019. Lansing seconded. Motion carried.

Comcast Commencement of Renewal Process notification was received.

Community Media donation through Comcast Franchise Fee – tabled.

Griffie made the motion granting the request from the New Oxford Area Chamber of Commerce to have a food truck on center square for Small Business Saturday. Lansing seconded. Motion carried.

Lansing made the motion granting the request from Gary & Donna Gilbert to use center square on December 15, 2018 from 9 AM until 12 noon for Mr. & Mrs. Claus to hand out toys to the children. Griffie seconded. Motion carried.

Lansing made the motion to adopt Resolution #12-2018 appointing Smith Elliott Kearns & Company as independent auditor of the Borough of New Oxford for fiscal year 2019. Sullivan seconded. Motion carried.

Sullivan made the motion to adopt 2019 proposed budget. Lansing seconded. Motion carried.

Sullivan made the motion to advertise that the 2019 proposed budget will be available for public inspection during normal office business hours from November 6 – December 3, 2018. Griffie seconded. Motion carried.

Sullivan made the motion to advertise that the 2019 Tax Ordinance No. 464 with a rate of 2.39 mills will be adopted at the December 3, 2018 council meeting. Griffie seconded. Motion carried.

Robinson had nothing to report for the President's Report.

Lansing made the motion for adjournment at 8:31 PM. Griffie seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer