

November 7, 2016

The New Oxford Borough Council met at 7 PM on Monday, November 7, 2016, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent were Stanley Wannop and Mayor Portia Bosch.

Audience acknowledgment / opportunity for public comment:

1. Chief Staab, Eastern Adams Regional Police Department. Chief Staab informed the council that 12 thefts occurred in the borough last month.

Sullivan made the motion to approve the October 3, 2016 council meeting minutes and October 11, 2016 budget workshop minutes as presented. Zero seconded. Motion carried.

Lansing made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Zero seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Zero seconded. Motion carried.

Building & Grounds Report by Zero:

1. New Hope Ministries – lease agreement and request to paint. Council granted the request from New Hope Ministries to repaint the current food pantry space. Zero made the motion to allow New Hope Ministries to sublease the current food pantry space from the New Oxford Community Food Pantry. Sullivan seconded. Robinson voted no. Motion carried. Zero made the motion directing Solicitor Eastman to prepare a one year lease agreement between the borough and New Hope Ministries at the same monthly rent of \$200, with a 90 day opt out option, the lease agreement is conditioned upon New Hope Ministries paying the expense to have an electric meter installed so electric can be metered separately and a 45 day minimum notice of a rental increase is to be given. Sullivan seconded. Robinson voted no. Motion carried.

Robinson had nothing to report for Parks & Recreation.

Eastern Adams Regional Police Department Commission Report:

1. Sullivan informed the council that union negotiations are underway for a 5 year contract.
2. Robinson will bring up the topic again at the next commission meeting about invoicing other municipalities that have State Police coverage only when we assist State Police.

Streets & Sidewalks Report:

1. Council reviewed Preliminary Construction Cost Opinions for roadwork. North Peters Street between Berlin Road and Lincoln Way East at an estimated cost of \$126,500. Commerce Street at Hanover Street at an estimated cost of \$172,500 for full depth reclamation or \$179,400 for full depth reconstruction.

Community Revitalization Committee Report (CRC):

1. Solicitor Eastman state that revisions were made to the Purchase Agreement with CSX regarding the Lincoln Way West Train Station Property. These revisions were sent to CSX. We are waiting to hear back from CSX regarding the changes made to the Purchase Agreement.

Nothing to report for Health & Safety due to Mayor Bosch's absence.

Nothing to report for the Mayor's Report due to Mayor Bosch's absence.

Bud Avenue:

Barry Dillman from ACNB was present along with Ben Myers from J. A. Myers Building and Developers whom is interested in purchasing the remaining four vacant lots. There was discussion regarding the remaining work that needs to be completed. Sullivan made the motion authoring Rettew to proceed with the bidding process with regards to the Bud Avenue, Phase I, Storm Water Management Improvements. Zero seconded. Motion carried.

Sullivan made the motion to adopt Resolution #04-2016 setting the fee and rate for collection and disposal of solid waste from all residential properties located with the Borough of New Oxford @\$40 per quarter per dwelling effective January 1, 2017. Zero seconded. Motion carried.

Property Maintenance Ordinance and letters of intent for Board of Appeals:

The borough received one letter of intent for the Board of Appeals. Sullivan made the motion authorizing Solicitor Eastman to prepare, finalize and publish the proposed ordinance for enactment at the December 5, 2016 council meeting for the purpose of adopting the 2015 International Property Maintenance Code. Zero seconded. Motion carried.

Zero made the motion authorizing Solicitor Eastman to prepare a Resolution for adoption at the December 5, 2016 council meeting setting the PA Municipal Code Alliance new fee schedule effective January 1, 2017. Sullivan seconded. Motion carried.

Sullivan made the motion to adopt the 2017 proposed budget. Lansing seconded. Motion carried.

Sullivan made the motion to advertise that the 2017 proposed budget will be available for public inspection during normal office business hours from November 8, 2016 to December 5, 2016. Lansing seconded. Motion carried.

Lansing made the motion to advertise that the 2017 Tax Ordinance #458 with a rate of 2.35 mills will be adopted at the December 5, 2016 council meeting. Sullivan seconded. Motion carried.

President's Report by Robinson:

1. The council discussed the status of the 112 Lincoln Way East property. This is the property that burned over a year ago.

Sullivan made the motion for adjournment at 9:04 PM. Zero seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer