

October 1, 2018

The New Oxford Borough Council met at 7 PM on Monday, October 1, 2018, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Griffie, John Lansing, Dorothy Robinson, Patrick Sullivan and James Zero. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Solicitor Eastman stated an executive session of the Borough Council of the Borough of New Oxford was conducted immediately prior to the commencement of this evening's meeting beginning at 6:30 PM consistent with section 708(a)(4) of the Sunshine Act in order to consult with the solicitor in connection with a matter on which identifiable claims could be made against the Borough as a result of a traffic accident, which occurred in the Borough on February 5, 2018, resulting in the personal injury of two (2) pedestrians.

Audience acknowledgement / opportunity for public comment:

1. Chief Staab, Eastern Adams Regional Police Department. Chief Staab informed the council that there were no incidents that occurred in the borough during the month of September 2018.

Zero made the motion to approve the minutes from the September 4, 2018 council meeting as presented. Griffie seconded. Motion carried.

Zero made the motion to accept the Code Enforcement Officer's Report as presented. Griffie seconded. Motion carried.

Finance, Budget & Treasure's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Lansing seconded. Motion carried.

2. Sullivan made the motion to accept the financial reports as presented. Lansing seconded. Motion carried.

Building & Grounds Report by Zero:

1. Griffie stated that the doors for the old fire hall on West High Street should be completed in the next two weeks and all the materials used was donated by Lowes.

Parks & Recreation Report by Robinson:

1. The following bids were received to remove the maple tree in front of the borough building. All bids include removing the tree, grinding the stump and clean up:

1. Amigos Tree Service @\$700.00

2. Top Notch Arbor Care @\$1200.00

3. American Tree Expert LLC @\$1640.00

Zero made the motion to accept the bid from Amigos Tree Service @\$700.00. Lansing seconded. Motion carried.

Nothing to report for Eastern Adams Regional Police Department Commission Report.

Streets & Sidewalks Report by Lansing:

1. Lansing made the motion to authorize the Borough Secretary to proceed with the publication for intended enactment by the Borough Council at its November 5, 2018 monthly general business meeting of a proposed Ordinance for the purpose of laying out, opening, ordaining and accepting Bud Avenue for the dedication as a

public street of the Borough of New Oxford and to authorize the solicitor to provide notice of the Borough Council's intention to enact the proposed ordinance to the owners of any real property abutting the proposed public street and pursuant to the requirements of section 1731 of the Borough Code. Zero seconded. Motion carried.

2. Snow removal contract. Sullivan made the motion to accept the snow removal bid from T. J. Smith Trucking & Excavating for the 2018 – 2019 season. Lansing seconded. Motion carried.

Griffie had nothing to report for Community Revitalization Committee report (CRC).

Mayor Eisenhart had nothing to report for Health & Safety.

Mayor's Report by Mayor Eisenhart:

1. Trick – or – Treat will be Wednesday, October 31, 2018 from 6 – 8 PM.

Updated Curfew Ordinance. Zero made the motion to adopt Ordinance #462 amending Chapter 6, Part 5 of the Code of Ordinances of the Borough of New Oxford, relative to a Curfew Ordinance for minor persons under the age of 18 year. Griffie seconded. Motion carried.

Aero Energy – Stormwater Management Plan Review for a parking lot addition – Joe Gurney from First Capital Engineering was present. Zero made the motion to conditional approve the Stormwater Management Review Plan based on Rettew's review letter dated September 27, 2018 that the following conditions are met:

1. An ownership and maintenance agreement for the stormwater management facilities will need to be executed and 2. Financial security in the amount of \$49,418.00 will need to be provided. The security shall be submitted prior to final approval. Lansing seconded. Motion carried.

Received a letter from John S. Phillips stating that he will be resigning as the Zoning Hearing Board Solicitor as of January 1, 2019. A replacement will be appointment at the January 2019 council meeting.

A letter was received from Comcast Cable informing the Borough that the commencement of the renewal process has begun. More information will be submitted later.

Community Media, Raymond Gouker and others from Community Media were present. A video was shown to inform Council of all the different programs they have. Community Media is seeking financial support from the Borough since Comcast Cable cut their funding. Support can be supplied in several different forms, one being raising the Franchise Fee that Comcast customers in the borough pay from 3% to 5% then donating the increased 2% to Community Media. Council will take their request under consideration.

Robinson had nothing to report for the President's Report.

Sullivan questioned Solicitor Eastman about the Ordinance that is in place regarding the Borough Council Members quarterly pay. Solicitor Eastman will review.

Zero made the motion for adjournment at 7:57 PM. Lansing seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer