

September 6, 2016

The New Oxford Borough Council met at 7 PM on Tuesday, September 6, 2016, in borough council chambers located at 124 North Peters Street, New Oxford, for their regularly scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

The following were present: John Lansing, Dorothy Robinson, Patrick Sullivan, Stanley Wannop and James Zero. Also present were Mayor Portia Bosch, Solicitor Harold Eastman, Engineer Robert Lauriello and Secretary/Treasurer Tania Kepner.

President Robinson stated an executive session of the Borough Council was conducted immediately prior to the commencement of this evening's regular monthly business meeting beginning at 6 6PM consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: 1) to discuss matters involving the employment, the terms and conditions of employment and the evaluation of performance of Borough employees; 2) in order to discuss matters and update information in connection with the proposed purchase of real property by the Borough from CSX Transportation, Inc.; 3) to consult with its solicitor regarding information and strategy in connection with code enforcement issues on which identifiable complaints are expected to be filed; and 4) to review and discuss matters of Borough business which, if conducted in public, would lead to the disclosure of information or confidentiality protected by law.

Audience acknowledgment / opportunity for public comment:

1. Dustin Poist, United Hook & Ladder. Poist informed the council that this year's carnival was the best carnival they ever had. The department had a busy month with training and non-normal calls. There will be an open house when the building renovations are complete.

Sullivan made the motion to approve the August 1, 2016 council meeting minutes as presented. Wannop seconded. Motion carried.

Wannop made the motion to accept the Code Enforcement Officer's Report as presented. Zero seconded. Motion carried.

Finance, Budget & Treasurer's Report by Sullivan:

1. Sullivan made the motion to pay the bills as per the Vendor Balance Detail Report. Wannop seconded. Motion carried.
2. Sullivan made the motion to accept the financial reports as presented. Wannop seconded. Motion carried.
3. Zero made the motion to move the funds from the Veterans Memorial Checking Account into a 48 month CD at a rate of .75%. Lansing seconded. Motion carried.

Building & Grounds Report by Zero:

1. Town Clock painting and repairs tabled until the October 3, 2016 council meeting.

Parks & Recreation Report by Robinson:

1. Wannop made the motion granting the request from the New Oxford Football Boosters to change the flags on center square so Colonial flags can be flown during home football games. It is also their responsibility to put the borough flags back up. Zero seconded. Motion carried.
2. An estimate was received from A-Team Pool Service to paint the inside of the fountain with epoxy paint at a cost of \$1,000. This will be in the 2017 budget and scheduled to be done in the Spring of 2017.

Eastern Adams Regional Police Department Commission Report by Robinson:

1. Robinson and Sullivan will bring up at the next Police Commission Meeting about invoicing other municipalities that EARP assists.

Streets & Sidewalks Report by Wannop:

1. Approval was received from Penn DOT to change the times the School Zone lights on Berlin Road will be flashing. A new sign will be installed on North Berlin Avenue showing the times the lights are active.

2. CSX railroad crossing repairs on Lincoln Way West. Sullivan made the motion directing Engineer Lauriello to submit the detour plan and Highway Occupancy Permit application to Penn DOT. Wannop seconded. Motion carried.

3. Council directed Engineer Lauriello and Secretary Kepner to reach out to the turkey plant regarding the needed repairs to South Orange Street from the installation of a private water line.

4. Council directed Engineer Lauriello to supply an estimated cost to submit a MS4 Waiver request to DEP.

Community Revitalization Committee Report (CRC) by Wannop:

1. We continue to move forward with the Purchase Agreement with CSX regarding the Lincoln Way West Train Station Property.

Mayor Bosch had nothing to report for Health & Safety.

Mayor Bosch had nothing to report for the Mayor's Report.

Bud Avneue. Wannop made the motion to proceed with Phase 1 of the project in conjunction with the Agreements being prepared and negotiated between the property owners and the borough. The Agreements need to be in place before the work can begin. Patrick seconded. Motion carried.

Wannop made the motion to appoint James Eisenhart, to replace Albert Gallo, to serve on the NOMA Board with a term that will expire December 31, 2020. Zero seconded. Motion carried.

Electronic Media Liability & Electronic Information Security Liability cover. Scott Burns from the Weber Agency provided additional information for the council to review. Mr. Burns will be at our October 3, 2016 council meeting. Tabled until the October council meeting.

Garbage Contract Bid results from the September 1, 2016 bid opening for the January 1, 2017 – December 31, 2019 contract with the option to extend the contract for one year at the same rates.

The Options that were bid:

Option 1 – Municipal Waste Collection and Disposal including curbside Christmas tree pick up

Option 2 – Municipal Waste Collection and Disposal including curbside Christmas tree pick up and one large item curbside pick up per week

Option 3 – Municipal Waste Collection and Disposal including curbside Christmas tree pick up and one curbside clean up per year

Option 4 – Municipal Waste Collection and Disposal including curbside Christmas tree pick up and curbside Spring and Fall clean up

Option 5 – Municipal Waste Collection and Disposal including curbside Christmas tree pick up, curbside Spring and Fall clean up per year and recyclables materials collection.

The following bids were opened in the order received. All bid prices are per customer per year:

1) Neiderer's Sanitation: #1 @\$162.00 #2 @\$167.00 #3 @\$164.50 #4 @\$167.00 #5 @\$207.00

2) Advanced Disposal: #1 @\$141.36 #2 @\$141.36 #3 @\$143.86 #4 @\$146.36 #5 @\$181.64

3) Penn Waste: #1 @\$168.00 #2 @\$168.00 #3 @\$171.00 #4 @\$174.00 #5 @\$222.00

4) Waste Management: #1 @\$144.96 #2 No Bid #3 @\$147.00 #4 @\$149.04 #5 @\$200.28

5) Park's Garbage Service: #1 @\$155.40 #2 @\$166.20 #3 @\$166.20 #4 @\$166.20 #5 @\$202.20

Zero made the motion to award the bid to Advanced Disposal, Option #4, @\$146.36 per customer, per year with the contract going into effect January 1, 2017. Wannop seconded. Motion carried.

Sullivan made the motion to approve the request from John Koller, 103 South Water Street, to widen his driveway conditioned upon Engineer Lauriello's recommendations: 1) must use 4 – 6" of stone; 2) property owner's responsibility to keep the stones off of the roadway; 3) must keep the driveway on his side of the utility poles. Lauriello stated that he did not see any drainage issues with widening the driveway. Wannop seconded. Motion carried.

Wannop made the motion to approve the request from Sherry Markel, 211 Carlisle Street, to widen her driveway. Engineer Lauriello stated that he did not see any drainage issues with widening the driveway. Zero seconded. Motion carried.

Zero made the motion authorizing the execution of the Adams County Emergency Operations Plan Promulgation as the Borough of New Oxford Emergency Operations Plan under Resolution #03-2016. This plan is designed to comply with all applicable State and County Laws and regulations and provides policies and procedures to be followed in dealing with natural or human caused events or disasters. Wannop seconded. Motion carried.

President's Report by President Robinson:

1. The New Oxford Area Chamber of Commerce sent a letter asking the council members to participate in the Harvest Day Parade. If any council member is interested in riding in the parade please contact the chamber.

2. Zero made the motion granting the request from the New Oxford Area Chamber of Commerce to use the circle on Sunday, November 20, 2016 for putting up Christmas decorations and Saturday, November 26, 2016 for the Christmas Tree Lighting and the arrival of Santa Claus. Wannop seconded Motion carried.

Gym floor bids. Bids were received to refurbish the gym floors. Council tabled because other work needs to be done first before the gym floor is completed.

A copy of the Property Maintenance Ordinance was provided for council's review. Solicitor Eastman reminded council that three members and an alternate are needed to sit on the appeals board. These members must be borough residents.

Zero made the motion for adjournment at 8:20 PM. Wannop seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer