

Tuesday, September 7, 2021

The New Oxford Borough Council met at 7 PM on Tuesday, September 7, 2021, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised council meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of those present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner. Absent was Mayor James Eisenhart.

Solicitor Eastman stated an executive session of the New Oxford Borough Council was conducted immediately prior to the commencement of this evening's monthly general business meeting of the Borough Council beginning at 6 PM, consistent with section 708(a)(1), section 708(a)(3), section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to discuss matters involving the terms and conditions of employment of current Borough employees; (2) to receive information and to consider the lease of Borough real property; (3) to review and discuss information in connection with issues on which identifiable complaints have been made or are expected to be filed; and (4) to review and discuss matters of Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Audience acknowledgment / opportunity for public comment. There was none.

Sipe made the motion to approve and accept the minutes from the August 2, 2021 council meeting as presented. Johnston seconded. Motion carried.

Sipe made the motion to accept the Code Enforcement Officer's Report as presented. Kane seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston & Sipe:

1. Johnston made the motion to pay the bills as per the Vendor Balance Detail Report. Sipe seconded. Motion carried.
2. Sipe made the motion to accept the financial reports as presented. Griffie seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Second floor A/C quotes. Griffie made the motion to remove from the agenda. Johnston seconded. Motion carried.
2. Second floor restroom renovations. Sipe made the motion authorizing Robinson to proceed with getting at least three bids from qualified contractors. Kane seconded. Motion carried.
3. New Hope Ministries – tabled.
4. Johnston made the motion authorizing President Robinson to execute the Property Marketing Agreement with ROCK Commercial for the borough building basement area. Griffie seconded. Motion carried.

Robinson & Kane had nothing to report for Parks & Recreation.

Robinson & Griffie had nothing to report for Eastern Adams Regional Police Department Commission Report.

Streets & Sidewalks Report by Griffie:

1. Johnston made the motion accepting the snow removal contract for 2021 - 2022 from T. J. Smith Trucking & Excavating Inc. Kane seconded. Motion carried.

Nothing to report for Health & Safety due to Mayor Eisenhart's absence.

Nothing to report for Mayor's Report due to Mayor Eisenhart's absence.

Zoning Hearing Board – alternate member appointment – tabled.

Gabriel Francisco Eagle Scout Project final presentation. Johnston made the motion recommending the \$700 left over donated funds from Gabriel Francisco's Eagle Scout Project be donated to the United Hook & Ladder Fire Company. Kane seconded. Motion carried.

Griffie made the motion to adopt Resolution No. 06-2021 Declaration of Disaster Emergency. Johnston seconded. Motion carried.

Ambre Noel, SJC All Stars – leasing gym stage area. Council decided against leasing the gym stage area.

Griffie made the motion to approve the following Transient Retail Licenses: 1) Dana Kinneman, Sundown Concessions LLC; 2) Tricia Carey, Carey's Mums & Produce; 3) Kelly Kuhn, Sunkin' Wagon Farm. Kane seconded. Motion carried.

Rabbit Transit, David Juba – request to place a bus stop sign on Center Square. Sipe made the motion approving the placement of a bus stop sign on Center Square. Johnston seconded. Motion carried.

Conewago Valley School District, Lori Ducan & Jeff Murren – elementary school parking lot renovation. Options were discussed.

President's Report by Robinson:

1. The New Oxford Area Chamber of Commerce invited the Council Members and Mayor Eisenhart to participate in the Harvest Day Festival & Parade on Saturday, October 23, 2021 by being chauffeured along the parade route in a convertible.

Griffie made the motion for adjournment at 8:07 PM. Sipe seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer