

Tuesday, September 6, 2022

The New Oxford Borough Council met at 7 PM on Tuesday, September 6, 2022, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised monthly general business meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of Council Members present: John Griffie, Matthew Johnston, Linda Kane, Dorothy Robinson and Amanda Sipe. Also present were Mayor James Eisenhart, Solicitor Harold Eastman, Engineer Jeremy Smith and Secretary/Treasurer Tania Kepner.

Audience acknowledgement / opportunity for public comment:

1. Justin Aiello, Aiello Construction. Mr. Aiello is still waiting for permit approval for a permit application that was submitted on April 26, 2022 with regards to his project at 5 Carlisle Street. Johnston made the motion conditioned upon a satisfactory inspection by the borough engineer the council will issue a permit executed by the President of Borough Council. Kane seconded. Motion carried.

Sipe made the motion to approve and accept the minutes from the August 1, 2022 council meeting as presented. Griffie seconded. Motion carried.

Code Enforcement Officer's Report. There was no report.

Finance, Budget & Treasurer's Report by Johnston and Sipe:

1. Sipe made the motion to pay the bills as per the Vendor Balance Detail Report. Johnston seconded. Motion carried.
2. Sipe made the motion to accept the financial reports as presented. Johnston seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Old fire hall renovations – tabled.
2. Second floor borough building restroom renovations – tabled.

Parks & Recreation Report. Robinson & Kane had nothing to report.

Eastern Adams Regional Police Department Commission Report. Robinson & Griffie had nothing to report.

Streets & Sidewalks Report by Griffie:

1. Street repair cost estimates. Engineer Smith provided cost estimates for various street repairs. Council will review during the 2023 budget process
2. Crack Sealing costs. Griffie made the motion to approve the rental of equipment and the purchase of materials from SealMaster for crack sealing at not to exceed cost of \$10,000.00. Johnston seconded. Motion carried. Johnston made the motion to reimburse Kerry Prutzman, Maintenance, \$50 for a used receiver hitch for the crack seal trailer. Sipe seconded. Motion carried.

Health & Safety Report. Mayor Eisenhart had nothing to report.

Mayor's Report by Mayor Eisenhart:

1. Trick-or-Treat, Monday, October 31, 2022 from 6-8 PM.
2. Has been meeting with the School Crossing Guards.
3. Checking into what grants are available.

Transient Retail License request. Sipe made the motion to approve the Transient Retail License Application for Dave Herrick. Kane seconded. Motion carried.

Jessica, Brady & Jacob O'Brien – broken globe on center square. Brady & Jacob O'Brien spoke with regards to the broken globe. Kane made the motion for the borough to pay the bill for the damages. Sipe seconded. Motion carried.

April Murphy – leasing space in the borough building. Sipe made the motion to approve the use for April Murphy to lease space in the borough building conditioned upon the approval of the Zoning Officer and obtaining a Certificate of Use and Occupancy. Johnston seconded. Motion carried.

John Griffie stated that the New Oxford Area Lion's Club would like to place a Little Library Box in front of the coffee shop on center square.

Pete Socks, SockEM Web Solutions – website and flyers. The new website is up and running and information needs to be submitted for the flyers.

American Heart Association, Heart Walk, Saturday, September 10, 2022 – request to change the time and permission to set up yard signs designating the route the night before as per request received August 17, 2022. Sipe made the motion granting the request for the time change for the walk but not approving the request for yard signs. Griffie seconded. Motion carried.

Laura Goss, Adams County Library System – overhead lighting in the New Oxford Area Library. Griffie made the motion to approve the installation of new lighting fixtures in the library according to the proposal from Crouse Electric Co. LLC @\$3,999.00 at the expense of the library. Johnston seconded. Motion carried.

Review Animal Ordinance – President Robinson. Sipe made the motion to table. Johnston seconded. Motion carried.

Mayor Eisenhart left the council meeting at 8:30 PM.

Review Truck Traffic Ordinance – President Robinson. Council directed Engineer Smith to provide an estimated cost for a truck traffic study for Pleasant Street and Sunset Avenue.

President's Report by President Robinson:

1. On August 2, 2021 the Borough Council approved the placement of a Blessing Box at the borough building as a Girl Scout Silver Award Project. The Blessing Box has been installed.
2. The New Oxford Area Chamber of Commerce is changing the route of the Harvest Day Parade.
3. The New Oxford Area Chamber of Commerce invited the council members and mayor to participate in the Harvest Day Parade.

Sipe made the motion for adjournment at 8:40 PM. Johnston seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner  
Secretary/Treasurer