

GENDA
New Oxford Borough Council Meeting
Monday, December 5, 2022
Starting at 7:00 PM

Dorothy Robinson, Council President
John Griffie, Council Vice President
Matthew Johnston, Council Member
Linda Kane, Council Member
Amanda Sipe, Council Member

James Eisenhart II, Mayor
Harold Eastman, Solicitor
Jeremy Smith, Engineer
Tania Kepner, Secretary/Treasurer
Zoning/Code Enforcement – SPCC
UCC Enforcement – MDIA

- 1) Call Council Meeting to order and Pledge of Allegiance
- 2) Roll call of Council Members present
- 3) Audience acknowledgment / opportunity for public comment
- 4) Motion to approve and accept the minutes from the November 7, 2022 council meeting as presented
- 5) Motion to accept the Code Enforcement Officer's Report as presented

- 6) Finance, Budget & Treasurer's Report by Johnston & Sipe:
 - a. Motion to pay the bills as per the Vendor Balance Detail Report
 - b. Motion to accept the financial reports as presented
 - c. Motion to pay bills through the end of 2022

- 7) Committee Reports:
 - a. Building & Grounds by Robinson & Johnston:
 1. Second floor borough building restroom renovations
 2. A/C unit for Library
 3. April Murphy - blinds
 - b. Parks & Recreation by Robinson & Kane
 - c. Eastern Adams Regional Police Department Commission Report by Robinson & Griffie
 - d. Streets & Sidewalks Report by Griffie
 - e. Health & Safety Report by Mayor Eisenhart

- 8) Mayor's Report by Mayor Eisenhart

- 9) Old Business:
 - a. Motion to adopt the 2023 budget
 - b. Motion to adopt Resolution No. 05-2022 setting the 2023 Tax Rate with a remaining rate of 2.70 mills
 - c. Motion to adopt Resolution No. 06-2022 appointing Middle Department Inspection Agency as BCO in addition to existing UCC Inspection Services and accepting the 2023 Fee Schedule effective Jan. 1, 2023
 - d. Motion to adopt Resolution No. 07-2022 appointing Wayne Smith as Zoning/Code Enforcement Officer effective January 1, 2023
 - e. Setting Zoning/Building Permit fee effective January 1, 2023

10) New Business:

- a. Motion authorizing Dorothy M. Robinson, Council President to execute the agreement with SEK & Co. to prepare the 2022 audit**
- b. Motion authorizing Dorothy M. Robinson, Council President to execute the 2023 Consulting Engineering/Planning Services with Rettew**
- c. Motion to adopt Resolution No. 08-2022 appointing Scott Hayberger to the Property Maintenance Code Board of Appeals with a term to expire the first Monday of January 2027**
- d. Motion to adopt Resolution No. 09-2022 appointing Sonya K. Duncan to the Zoning Hearing Board with a term to expire the first Monday of January 2027**
- e. Motion to approve the request from the New Oxford Area Historical Society to use Borough Council Chambers each month in 2023 for their board meetings the third Wednesday starting 7PM beginning January 18, 2023**
- f. Motion to approve the request from the New Oxford Area Historical Society to use the New Oxford Train Station property sometime in January 2023 for an event that is being developed at this time; the exact date and time is yet to be determined but will be worked out in coordination with the Conewago RR club and the Borough**
- g. Motion to approve the request from Mr. & Mrs. Claus to use center square on December 17, 2022 from 9 AM – 12 noon to hand out toys to the children**
- h. Motion to approve and advertise the January 2023 General Business Meeting of the Borough Council of the Borough of New Oxford for Tuesday, January 3, 2023 at 7 PM**

11) President's Report – Robinson

12) Motion for adjournment