

October 3, 2022

The New Oxford Borough Council met at 7 PM on Monday, October 3, 2022, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised monthly general business meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Roll call of Council Members present: John Griffie, Matthew Johnston, Dorothy Robinson and Amanda Sipe. Also present were Mayor James Eisenhart, Solicitor Harold Eastman and Secretary/Treasurer Tania Kepner. Absent were Linda Kane and Engineer Jeremy Smith.

Solicitor Eastman stated an executive session of the New Oxford Borough Council was conducted immediately prior to the commencement of this evening's monthly general business meeting of the Borough Council of the Borough of New Oxford, beginning at 6:30 PM, consistent with section 708(a)(4) and section 708(a)(5) of the Sunshine Act for the following purposes: (1) to conduct with its solicitor regarding information or strategy in connection with a civil action captioned Daisy E. Doyle, individually and as Executrix of the Estate of Glen S. Doyle, deceased, vs. New Oxford Borough and the Commonwealth of Pennsylvania, Department of Transportation, filed in the Court of Common Pleas of Adams County, Pennsylvania to No. 2020-SU-105; (2) to receive, consider and discuss information in connection with issues and matters on which identifiable claims and complaints have been made or are expected to be made or filed; and (3) to review and discuss matters of New Oxford Borough business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or matters of confidentiality protected by law.

Audience acknowledgement / opportunity for public comment:

1. Chief Staab, Eastern Adams Regional Police Department – informed the Council of the incidents that occurred in the Borough in September 2022.

Sipe made the motion to approve and accept the minutes from the September 6, 2022 council meeting as presented. Johnston seconded. Motion carried.

Code Enforcement Officer's Report. There was no report.

Finance, Budget & Treasurer's Report by Johnston & Sipe:

1. Sipe made the motion to pay the bills as per the Vendor Balance Detail Report. Johnston seconded. Motion carried.

2. Sipe made the motion to accept the financial reports as presented. Johnston seconded. Motion carried.

Building & Grounds Report by Robinson & Johnston:

1. Old fire hall renovation. Johnston made the motion to remove from the agenda. Sipe seconded. Motion carried.

2. Second floor borough building restrooms renovation – tabled.

3. A/C unit for library – tabled.

4. Train Station roof repair. The repairs will be made at a cost of not to exceed \$500.00.

Parks & Recreation Report. Robinson had nothing to report.

Eastern Adams Regional Police Department Commission Report. Robinson & Griffie had nothing to report.

Streets & Sidewalk Report by Griffie:

1. The crack seal project for this year is complete.
2. 2022 – 2023 Snow Removal Contract. Griffie made the motion to accept the 2022 - 2023 snow removal contract proposal from T.J. Smith Trucking & Excavating. Sipe seconded. Motion carried.

Health & Safety Report. Mayor Eisenhart had nothing to report.

Mayor's Report by Mayor Eisenhart:

1. Mayor Eisenhart met with the school crossing guards regarding change in their hours.
2. Mayor Eisenhart will contact the fire police to help with trick-or-treat on October 31, 2022 from 6 – 8 pm.

Transient Retail License request. Johnston made the motion to approve the Transient Retail License application for Dana Kinneman, Sundown Concessions LLC. Sipe seconded. Motion carried.

Melanie Miller – concern regarding crosswalks. Ms. Miller was not at the council meeting.

Tire damage from crack sealing. Jody Bampord and Allen Schwartz were present and informed the council that the crack sealing that was done on the street caused tire damage to Ms. Bampord's vehicle which three of her tires needed replaced. They are seeking a resolution with regards to the cost of the three new tires. Council will take under advisement.

April L. Murphy, LCSW – lease agreement. Sipe made the motion to enter into a Lease Agreement with April L. Murphy, LCSW, for the 709 square foot office space that was once the old police department. Johnston seconded. Motion carried.

Zoning/Code Enforcement. Will set up a meeting with Wayne Smith regarding Zoning/Code Enforcement.

Review Animal Ordinance. Sipe made the motion to remove from the agenda. Johnston seconded. Motion carried.

Review Truck Traffic Ordinance. Sipe made the motion to remove from the agenda. Johnston seconded. Motion carried.

Review Transient Retail License Ordinance. Sipe made the motion to remove from the agenda. Griffie seconded. Motion carried.

President's Report by President Robinson:

1. The New Oxford Area Historical Society requested a meeting with Borough Council Members. Robinson and Sipe will meet with them.

Griffie made the motion for adjournment at 8:02 PM. Johnston seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer