

February 6, 2023

The New Oxford Borough Council met at 7 PM on Monday, February 6, 2023, in borough council chambers located at 124 North Peters Street, New Oxford, for their scheduled and advertised monthly general business meeting.

The meeting was called to order and pledge of allegiance led by Council President Robinson.

Audience acknowledgment / opportunity for public comment. There was none.

Sipe made the motion to approve and accept the minutes from the January 3, 2023 council meeting as presented. Johnston seconded. Motion carried.

Sipe made the motion to accept the Code Enforcement Officer's Report as presented. Johnston seconded. Motion carried.

Finance, Budget & Treasurer's Report by Johnston & Sipe:

1. Sipe made the motion to pay the bills as per the Vendor Balance Detail Report. Johnston seconded. Motion carried.
2. Sipe made the motion to accept the financial reports as presented. Johnston seconded. Motion carried.

Building & Grounds Report by Johnston & Robinson:

1. Sipe made the motion to purchase approximately twenty-one window blinds at not to exceed \$2,500.00. Kane seconded. Motion carried.

Parks & Recreation Report by Kane & Robinson:

1. Robinson received a request to use purple lights bulbs on the square for Black Balloon Day for the month of March.
2. Griffie made the motion to accept Heritage Lawn & Landscape 2023 Lawn & Tree Services Proposal as follows: Spring Broadleaf Weed spray @\$226.00 and Spring and Summer Tree Spray @\$294.00 each. Sipe seconded. Motion carried.

Eastern Adams Regional Police Department Commission Report by Griffie & Robinson. No report.

Streets & Sidewalks Report by Griffie:

1. Hanover Auto Group Community Service Day, April 2023 – curb painting. Griffie made the motion to approve the Hanover Auto Group Community Service Day in April 2023 and the expenditure of not to exceed \$4,000.00 for curb paint and supplies. Johnston seconded. Motion carried.

Health & Safety Report by Mayor Eisenhart. No report.

Mayor's Report by Mayor Eisenhart:

1. Mayor Eisenhart presented to the Borough Council the Mayor's Badge that he was given by former Mayor Washburn.

111 Hanover Street – driveway request. Remove from agenda.

Right At Home lease Agreement. Griffie made the motion to approve and authorize Dorothy M. Robinson, President of Borough Council, to execute the lease agreement between Right At Home York County in Home Care, Inc., and New Oxford Borough, for the second floor suite of the borough building at \$500.00 per month. Sipe seconded. Motion carried.

Sipe made the motion to approve and authorize Dorothy M. Robinson, Council President, to execute the Change to Listing Agreement with Rock Commercial Real Estate. Kane seconded. Motion carried.

Sipe made the motion to approve and authorize Dorothy M. Robinson, Council President, to execute the update of the Borough Code by General Code at a cost of not to exceed \$1,090.00. Johnston seconded. Motion carried.

DH Funk & Sons LLC – Street and Sidewalk Excavation Occupancy Permit approval and determination after approval of the amount and length of time of financial security for street opening, excavation and restoration, related to South Water Street water line replacement project:

Sipe made the motion to authorize the issuance of a Street and Sidewalk Excavation and Occupancy Permit to DH Funk & Sons, LLC for the excavation and opening of a portion of South Water Street for the purpose of the replacement and upgrade of an existing New Oxford Municipal Authority water line project for excavation and construction work to be completed within the Borough of New Oxford. Johnston seconded. Motion carried.

Sipe made the motion to set the financial security for the South Water Street water line replacement project to ensure completion of the improvements and the street restoration by DH Funk & Sons, LLC in the amount of \$122,065.33 to be in effect for the length of time of one (1) year from the date of the posting and depositing of financial security with the Borough, as recommended by the Borough Engineers, Rettew Associates, Inc. Johnston seconded. Motion carried.

Sipe made the motion to authorize the execution and delivery of a Memorandum of Street Excavation and Restoration Agreement with DK Funk & Sons, LLC, in connection with its South Water Street water line replacement project for excavation and construction work to be completed within the Borough of New Oxford. Dorothy M. Robinson, President of Borough Council, and Tania K. Kepner, Borough Secretary/Treasurer, are hereby authorized to sign, attest and deliver the Memorandum of Street Excavation and Restoration Agreement on behalf of the Borough of New Oxford. Johnston seconded. Motion carried.

President's Report by Robinson. No report.

Sipe made the motion for adjournment at 7:45 PM. Johnston seconded. Motion carried.

Respectfully submitted by,

Tania K. Kepner
Secretary/Treasurer