

AGENDA
New Oxford Borough Council Meeting
December 4, 2023
Starting at 7:00 PM

Dorothy Robinson, Council President
John Griffie, Council Vice President
Matthew Johnston, Council Member
Linda Kane, Council Member
Amanda Sipe, Council Member

James Eisenhart II, Mayor
Harold Eastman, Solicitor
Jeremy Smith, Engineer
Tania Kepner, Secretary/Treasurer
Zoning/Code Enforcement – Wayne Smith
UCC/BCO Enforcement – MDIA

- 1) Call Council Meeting to order and Pledge of Allegiance
- 2) Roll call of Council Members present
- 3) Audience acknowledgment / opportunity for public comment
- 4) Motion to approve and accept the minutes from the November 6, 2023 council meeting as presented
- 5) Motion to accept the Code Enforcement Officer's Report as presented
- 6) Finance, Budget & Treasurer's Report by Johnston & Sipe:
 - a. Motion to pay the bills as per the Vendor Balance Detail Report
 - b. Motion to accept the financial reports as presented
 - c. Motion to pay bills through the end of 2023
- 7) Committee Reports:
 - a. Building & Grounds by Johnston & Robinson
 - b. Parks & Recreation by Kane & Robinson
 - c. Eastern Adams Regional Police Department Commission Report by Griffie & Robinson
 - d. Streets & Sidewalks Report by Griffie
 - e. Health & Safety Report by Mayor Eisenhart
- 8) Mayor's Report by Mayor Eisenhart
- 9) Old Business:
 - a. Motion to adopt the 2024 Budget
 - b. Motion to enact Ordinance No. 474 setting the 2024 Tax Rate at 2.90 mills
 - c. Motion to adopt Resolution No. 06-2023 to approve the transfer of ownership of donated items in the show cases to the New Oxford Area Historical Society
- 10) New Business:
 - a. Motion approving and authorizing Dorothy M. Robinson, Council President, to execute the agreement with SEK & Co. to prepare the 2023 audit
 - b. Motion approving and authorizing Dorothy M. Robinson, Council President, to execute the 2024 Consulting Engineering/Planning Services with Rettew
 - c. Motion ratify the execution of the Non Uniform Pension July Services Pension Documents
 - d. Motion to adopt Resolution No. 07-2023 appointing April Majka to the Property Maintenance Code Board of Appeals with a term to expire the first Monday of January 2028
 - e. Motion to adopt Resolution No. 08-2023 appointing Kenneth C. Bevenour to the Property Maintenance Code Board of Appeals as an Alternate Member with a term to expire the first Monday of January 2028
 - f. Motion to adopt Resolution No. 09-2023 appointing Lanny Mummert to the Zoning Hearing Board with a term to expire the first Monday of January 2028
 - g. Motion to adopt Resolution No. 10-2023 appointing Martin David Wells Jr. to the Zoning Hearing Board as an Alternate Member with a term to expire the first Monday of January 2028
 - h. Motion to set and advertise the Organization Meeting of Borough Council of the Borough of New Oxford for Tuesday, January 2, 2024 at 7 PM
- 11) President's Report – Robinson
- 12) Motion for adjournment