

AGENDA
New Oxford Borough Council Meeting
November 6, 2023
Starting at 7:00 PM

Dorothy Robinson, Council President
John Griffie, Council Vice President
Matthew Johnston, Council Member
Linda Kane, Council Member
Amanda Sipe, Council Member

James Eisenhart II, Mayor
Harold Eastman, Solicitor
Jeremy Smith, Engineer
Tania Kepner, Secretary/Treasurer
Zoning/Code Enforcement – Wayne Smith
UCC/BCO Enforcement – MDIA

- 1) Call Council Meeting to order and Pledge of Allegiance
- 2) Roll call of Council Members present
- 3) Audience acknowledgment / opportunity for public comment
- 4) Motion to approve and accept the minutes from the October 2, 2023 council meeting and the October 16, 2023 Budget Workshop as presented
- 5) Motion to accept the Code Enforcement Officer's Report as presented
- 6) Finance, Budget & Treasurer's Report by Johnston & Sipe:
 - a. Motion to pay the bills as per the Vendor Balance Detail Report
 - b. Motion to accept the financial reports as presented
- 7) Committee Reports:
 - a. Building & Grounds by Johnston & Robinson
 - b. Parks & Recreation by Kane & Robinson
 - c. Eastern Adams Regional Police Department Commission Report by Griffie & Robinson
 - d. Streets & Sidewalks Report by Griffie:
 1. Grant Funding for streets repair:
 - a. Motion to adopt Resolution No. 03-2023 requesting Statewide Local Share Assessment grant of \$361,500.00 from the Commonwealth Financing Authority to be used for reconstruction of Commerce Street
 - b. Motion to adopt Resolution No. 04-2023 requesting Statewide Local Share Assessment grant of \$370,000.00 from the Commonwealth Financing Authority to be used for reconstruction of South Water Street
- 8) Mayor's Report by Mayor Eisenhart:
 - a. School crossing route
- 9) Old Business:
 - a. Fall/Winter Newsletter items - Sipe
- 10) New Business:
 - a. Transient Retail License Application approval: Carson Armolt from Trinity Solar
 - b. Adams County Library request to use the council meeting room on May 23, 2024 at 7 PM for their Board Meeting
 - c. NOAHS request to use the council meeting room the second Wednesday of each month of 2024 at 7 PM for their Board Meetings
 - d. Motion to accept SockEm Web Solutions Website Maintenance Agreement Renewal for 2024 and to authorize Dorothy M. Robinson, Council President, to execute the agreement

- e. Motion authorizing the request from the New Oxford Area Chamber of Commerce to decorate the center square on Sunday, November 19, 2023 and on Saturday, November 25, 2023 for the Annual Christmas Tree Lighting and festivities starting at 5 PM
- f. Motion authorizing the request from Mr. & Mrs. Claus to hand out toys to the children on center square on December 16, 2023 from 9 AM until 12 noon
- g. Motion to adopt Resolution No. 05-2023 appointing Smith Elliott Kearns & Co, as independent auditor for the Borough of New Oxford for the fiscal year 2024
- h. Motion to adopt the tentative 2024 budget
- i. Motion to advertise that the 2024 proposed budget will be available for public inspection during normal office business hours from November 7, 2023 to December 4, 2023
- j. Motion authorizing and directing Solicitor Eastman to prepare Ordinance No. 474 setting the 2024 Tax Rate of 2.90 mills and to advertise for enactment at the December 4, 2023 council meeting
- k. Motion to ratify the hiring of Dennis Laughman as a school crossing guard

11) President's Report – Robinson

12) Motion for adjournment