

AGENDA
New Oxford Borough Council Meeting
February 5, 2024
Starting at 7:00 PM

Dorothy Robinson, Council President
John Griffie, Council Vice President
Matthew Johnston, Council Member
Linda Kane, Council Member
Amanda Sipe, Council Member

James Eisenhart II, Mayor
Harold Eastman, Solicitor
Jeremy Smith, Engineer
Tania Kepner, Secretary/Treasurer
Zoning/Code Enforcement – Wayne Smith
UCC/BCO Enforcement – MDIA

- 1) Call Council Meeting to order and Pledge of Allegiance
- 2) Roll call of Council Members present
- 3) Audience acknowledgment / opportunity for public comment
- 4) Motion to approve and accept the minutes from the January 2, 2024 Organization / General Business council meeting as presented
- 5) Motion to accept the Code Enforcement Officer's Report as presented
- 6) Finance, Budget & Treasurer's Report by Johnston & Sipe:
 - a. Motion to pay the bills as per the Vendor Balance Detail Report
 - b. Motion to accept the financial reports as presented
- 7) Committee Reports:
 - a. Building & Grounds by Johnston & Robinson
 - b. Parks & Recreation by Kane & Robinson
 - c. Eastern Adams Regional Police Department Commission Report by Griffie & Robinson
 - d. Streets & Sidewalks Report by Griffie
 - e. Health & Safety Report by Mayor Eisenhart
- 8) Mayor's Report by Mayor Eisenhart
- 9) Old Business:
 - a. Spring/Summer Borough Newsletter information
- 10) New Business:
 - a. Heritage Lawn & Landscape 2024 Lawn & Tree Services Proposal
 - b. Motion authorizing Dorothy M. Robinson, Council President to execute the Salzmann Hughes, P.C. Attorneys at Law Fee Schedule, Engagement and Representation Agreement for Zoning Hearing Board Solicitor and Property Maintenance Code Board of Appeals Solicitor for 2024
 - c. Kayla M. Steffens request for a refund from cancellation of gymnasium rental
 - d. John Helmers, F & W Forestry Services Inc. – Professional Office Lease request
 - e. NOAHS – office enhancements request
 - f. Conewago Valley School District – Comprehensive Planning Committee Representative request
 - g. New Oxford Area Chamber of Commerce request to declare Saturday, June 15, 2024, Chamber of Commerce Day for the 68th Annual Market on the Square, closing off traffic from 5 AM to 5 PM as per their letter of request dated January 23, 2024
 - h. New Oxford Area Library - request for a changing table and removable toilet training seat and step stool for the shared restroom
 - i. Carlton & Frances Ogletree - request for 2 hour parking to be extended 40 yards North on Carlisle Street from Center Square
 - j. Adams Apple Bike Ride request to have a route through New Oxford Borough on Saturday, May 11, 2024 as per their letter of request dated January 26, 2024
- 11) President's Report – Robinson
- 12) Motion for adjournment